



- Journal fee expenses increase as membership numbers grow.
- Call for any other budget items: 1K to SLN (Samantha DeDios-Stern)

Dr. Turner noted growth in revenue stream due to CE income: Kudos to Kim Gorgens and Continuing Education Committee. Dr. Brown noted that CEC brought in over \$10K. Dr. Gorgens has grown CE program exponentially.

Dr. Brown requested discussion of reserves. Dr. Turner provided an overview:

- Should have 6 years of operating expenses in reserves.
- Currently 170K in LT vanguard investment account. Functions as endowment, but provides annual budget income.
- \$30K currently in checking account—decide as Division how to use.
  - Dr. Brenner requested that this be discussion be in context of strategic planning
  -

**ACTION: Defer Motion to approve 2016 Budget until after Strategic Planning item.**

### **1:30-1:45 RP16 Program Report (Drs. Jutte and Price)**

The preconference is underway (special thanks to Jay Uomoto and Dr. Rath). Dr. Jutte thanked everyone involved in RP programming committee: “It takes a village.” (**SEE APPENDIX C**). Special acknowledgement to Jerrold Yeo as student conference chair.

- Dr. Jutte noted that there was a plan to have a “Creative Task Force” to work on conference app, design and produce the conference program, etc. The Task Force never took off, so it would up being Drs. Monden and Jutte and Brent Womble doing the bulk of the work.
  - Dr. Jutte noted that the Division really needs “design-savvy members” to step up and serve on the RP17 Creative Task Force next year.
- RP 16 Broke new ground with conference app. Will assess if members found useful and consider additional possible expansion of apps functions in future years (e.g., register for conference through app).
- Thomas A. Martin ethics lecture—thanks to Dr. Brown for bringing together experts. Dr. Brown noted that the lecture was made possible through generous 5-year donation by Division member through FRP (**SEE APPENDIX M**).
- Band will be back—first time in 5 years.

Dr. Brown: “Thanks to Terrie Price as conference manager, who handles every detail.”

### **1:45-2:20 Strategic Planning Process (Drs. Brown & Brenner)**

- **Action item: Consultant approval**
- **Action item: External Stakeholders**

Dr. Brenner led discussion of Strategic Planning Process.

- Received 3 proposals (**SEE APPENDIX D**).

- John Fennig: DRI consulting = strongest proposals
  - Recommended as a good fit for Division's needs by John Corrigan
  - President Division 13. Bio in agenda book
  - Division already approved expenditure of up to \$7.5k for Strategic Planning process plus addition \$7.5K for marketing consultant after work of SP consultant is complete (See August 2015 EC Minutes for details).
    - Dr. Fennig requests extra \$500 for travel (2 extra nights hotel): Total 8K (He's already traveling to Denver for APA, so no additional travel expense beyond \$500 for hotel).
  - \$8K is about half of usual costs. Dr. Fennig's students will be involved at no additional cost to Division.

Approach to external stakeholders to be clarified over course of strategic planning process.

**MOTION: Approve hiring John Fennig and DRI Consulting to be facilitators for Strategic Planning. Contract to begin April 1, 2016.**

Motion for approval by Dr. Rush, seconded by Dr. Reid-Arndt. Motion approved unanimously.

**MOTION: Approve \$500 increase in budget for Strategic Planning consultant to \$8K (to cover hotel and incidentals for retreat in Denver).**

Motion for approval by Dr. Turner, seconded by Dr. Rush. Motion approved unanimously.

**MOTION: Approve 2016 budget (with additional \$500 strategic planning expense, plus \$250 for Leadership Series at APA Convention).**

Motion for approval by Dr. Turner. Motion approved unanimously.

## **2:20-2:30 Student Leadership Network (DeDios-Stern)**

- Two new chapters of SLN, led by Brent Womble and Gillian Mayersohn.
- Hosted webinar on self-care and work/life balance.
  - 30 trainees and faculty sponsors tuned in. Archived it, so can be used in future.
- Needs assessment survey for students and ECPs: Still collecting data. 30 responses so far. Plan to distribute report after APA convention in August.
- Special thanks to Jerrold Yeo for excellent student programming at RP16
- Thank you to FRP for support, financial and otherwise.

### **(SEE APPENDIX E)**

Dr. Brown congratulated SLN on the great accomplishment of establishing 12 chapters in under 2 years.

**2:30-2:40 Awards Report (Dr. Kuemmel)**

Dr. Kuemmel reported that VA travel awards issue raised at August 1015 EC meeting has been resolved. Reports things have gone smoothly with the six RP16 student awardees (SEE APPENDIX F).

**Action item: Rosenthal Award criteria**

- Dr. Kuemmel reviewed that the Rosenthal Award, given alternating years at RP (alternating years at ACRM), honors Mitch Rosenthal's work in TBI and/or mentoring.
- Concerns: Candidates are from same pool as those eligible for Diller award....Now that we have mentoring award, should the mentoring criteria be removed?
- Unable to find documentation about specific intent of award. Requesting that members active when award was developed (2008) document intent.
  - Drs. Brown and Kuemmel will request Drs. Steven Wegener, Bruce Caplan, and John Corrigan to document intent of Rosenthal Award.

**2:40-2:50 Communications Committee (Dr. Monden)**

Dr. Monden noted contributions of the Division's web team: Brent Womble, Joshua McKeever, Jerold Yeo, and Coralynn Long (SEE APPENDIX G).

- New independently-hosted website has been "a lot easier" to maintain than going through APA.
- Next step will be expanded website—especially careers section.
- All committee chairs, please look at website to update on quarterly basis.
  - Committee chairs are responsible for updating content.
  - Bob Karol taking on the role of following up with Chairs.

Dr. Brown thanked Dr. Monden and CC, noting "New website is fabulous."

- Social Media
  - Increased presence on Facebook: Divisions followers have doubled over past year: International followers.
  - Thank you to Dr. Brenner for leading Division's activity on Twitter.
  - Dr. Brown noted that not many Division members post on Facebook or Twitter: "Leadership of Division really needs to take on an active role in social media."
    - Dr. Brown requested that CC post a short tutorial on "how to tweet responsibly."
    - Dr. Brenner noted that TBI Model systems has posted social media recommendations.
    - Dr. Rohe suggest that he needs to bring FRP on board in social media
    - Any Division member can reach out to Communications Committee for info on how to post.
- CC was actively involved with RP16—developed the app and program. For RP17, recommend recruiting Creative Task Force to RP17 Programming Committee to do these tasks.

1 Dr. Monden is transitioning out as CC Chair. Co-Chair Amanda Childs will transition in as Chair  
2 over next 4 months. CC urgently needs to recruit more social media team members as Dr. Childs  
3 transitions to Chair.

4  
5 Dr. Brown noted that she will follow up on establishing Division's Announcement listserv.

- 6 • All members will be added automatically (an opt-out function will be available).
- 7 • Division President will be administrator with once/monthly announcement.

8  
9 Dr. Brenner noted hashtags for posting Twitter and Facebook: #RehabPsych16, #Div 22

## 10 11 **2:50-3:00 International Committee**

12  
13 Dr. Brown and Brenner led discussion/update on Israel-US exchange update.

- 14 • Denver (APA in August) and Texas (Dr. Vega's institution will host) were chosen as US  
15 sites.
- 16 • Dr. Brenner followed up with IPA while in Israel: Hit a dead end with sponsorship.  
17 Israel foundation came back and said no to IPA.
- 18 • Need ideas for foundations to approach for funding. Cost will be about 20K. Involved  
19 Merry Bullock in APA International Affairs office, but \$500 sponsorship doesn't go far  
20 enough.
  - 21 ○ Dr. Wilson suggested that for foundation funding it might be important to note  
22 that this is a pilot for future international collaborations, not a one-time thing.

## 23 24 **3:00-3:10 Membership Committee (Dr. Pawlowski)**

25  
26 Dr. Pawlowski led discussion of efforts toward increasing membership (SEE APPENDIX H). :

- 27  
28 • Division offers free trial memberships
  - 29 ○ Of 14 trial memberships in 2015, 12 continued with full membership.
  - 30 ○ New member development is a \$500 line item in budget, carried forward every  
31 year.
- 32 • Reached out to RP15 attendees who were not RP members.
  - 33 ○ 5 said that they became members.
  - 34 ○ For RP17: Include simple question on submission/registration forms: "Are you a  
35 member?"
- 36 • Synchronization of listserv and membership completed (Drs. Duchnick and Dreer) and  
37 will be done every 2 years going forward
- 38 • Reach out to RP authors who are not Division members.
- 39 • ECP Needs Assessment being coordinated by Drs. Kuemmel and Daniels.
- 40 • Dr. Rohe: What about offering free membership when registering for RP? For  
41 Dissertation Award winners: Reach out to dissertation chairs and invite to membership?

42  
43 Division Membership numbers:

- 44 • 1240 (2014) to 1249 (2015). Numbers not in yet for 2016.
  - 45 ○ Dr. Brown notes this is an incremental increase, despite other divisions taking  
46 huge hits.

- 2010 (90% white) 2015—68%
- 47% are “senior” 25+ years of practice. Need to work on pipeline.
- 50 of our ABRPs are not Division members—MC will reach out to them.

Dr. Uswatte notes that to be eligible for election to Division Executive Board, one must also be APA member.

Dr. Brown notes that APAPO membership is down 38%. In 2010, 63% of APA were members. 2015 = 21%. APAPO budget is way down. Because of tax structure, APA cannot funnel resources to APAPO.

### **3:10-3:15 Mentorship Committee (Dr. Nash)**

Dr. Nash led discussion (SEE APPENDIX I). Mentorship program is only two years old. Newly established database to match mentors and “mentees”

Q: Why would I want MORE mentors?

A: Nice to have someone who isn’t at your institution who understands our field.

- Everyone invited to breakfast roundtable.
- Committee uses a mentorship/triumvirate model of leadership (3 chairs: elect-, present-, and past-) plus 7 current members.
  - Dr. Brownsberger is incoming chair-elect.
  - Soliciting new members.

### **3:15-3:20 Science Committee (Dr. Brenner)**

Dr. Brenner led discussion. SC has 31 active members. Chair is transitioning to Evan Smit.

- Two ongoing projects in collaboration with Dr. Monden and CC: (1) Podcasts on Division website. (2) Tear sheets focused on rehab measures (Modeled after ACRM).
  - Need ECPs and more senior Division members to work on them.
  - Recruiting more people to do these.
- Sarah Raskin working on updating Division’s Wikipedia page.
- EC working on feedback on specific policies (MCR, etc).
- “Research in Spotlight” put out once/month.
- Dr. Rohe noted that FRP collaborated with SC to review dissertation award proposals.
- 

### **3:20-3:25 APA Convention Report, Denver (Dr. Vega)**

Dr. Vega led discussion (SEE APPENDIX J): Division maintained 16 programming hours this year.

- 3 sessions featured in monitor highlights.
- Division involved in 10/49 accepted collaborative proposals.

- New for this year's convention:
  - Combining presidential and fellow lecture hours.
  - Combining CDIP and Division 22 social hours (CDIP contributing \$ to social hour)

### **3:25-3:30 CHNF Proposal (Dr. Uswatte)**

Craig H. Neilson foundation: Psychosocial programs for SCI. Postdoc fellowship for psychosocial issues in SCI.

CHNF Program officer Joy Guihama is open to expanding fellowships. Perhaps award the site, and have site distribute the \$. Stay for discussion at 4pm to learn more about Foundation.

Dr. Brown noted that Ms. Guihama will attend specialty council meetings and roundtable discussion. CHNF is RP16's Premier sponsor.

Dr. Rusin: If you do SCI research, please make a point to speak with Joy Guihama.

### **3:30-3:35 Leadership Manual (Dr. Brownsberger)**

- 15 years since last updated (tried 5 years ago, but...).
- Dr. Brownsberger doing behind scenes work identify things that she knows needs to be updated.
  - Mentorship committee will take on project of updating manual. Reach out to EC to update every section.
  - By-laws need to be updated: In some areas, very outdated (e.g., refer to committees that no longer exist).
- Would like to see Leadership Manual uploaded to website "so it can live and breathe" (e.g., hyperlink from Committee webpage to relevant pages of by-laws).
  - Repository for procedural info.
  - How we actually function as a Division
- Goal to have a working document that's sharable by Strategic Planning meeting.

### **3:35-3:40 ABRP Update (Dr. Rusin)**

- 7 ABRP candidates were examined yesterday
- 5 passed in October (**SEE APPENDIX K**).

ABRP board—changing structure.

- Developing By-laws for Academy (open only to ABPPs). ABRP members elected officers for new Academy: Shane Bush president.

Dr. Brown noted that what is now labeled "Specialty Council" FKA as the Synarchy (Division, Board, Foundation, and Academy).

**3:40-3:45 FRP Update (Rohe)**

1 year ago change in FRP mission and vision statement.

- Need to dovetail with strategic planning for Division.
- Advance larger zeitgeist of field. Psych of disability and chronic illness.

Endowment holding at \$110K point: FRP gives away as much as is coming in

- \$1000 in SLN support
- 40K in Dissertation Awards over past 4 years.

Promoting Dana Dunn's book in terms of importance to field.

- Focus on Foundational Principles.
- What makes RP unique from every other specialty.

**3:45-3:50 Council of RP Postdoc. Training Programs (Dr. Stiers)**

Education and Training Committee (SEE APPENDIX L).

- Established list of training sites.
- Revised reading list.

Report from BEA:

- APA added additional 100 internship slots. Most recent match--10% didn't match.
- Next year, must be from accredited program to be in match.

Looking at competency measures across programs. How supervisors assess trainees.

Council of Chairs of Training Councils—applied for membership.

Dr. Reid-Arndt: Is anyone identifying grad schools that train in RP? Tap into SLN.

Dr. Brown noted that Dr. Daniels is working with CE Committee to develop undergraduate RP curriculum.

**3:50-3:55 Specialty Council (Synarchy) Update (Dr. Stiers)**

- Specialty Council—to have uniform voice in specialty matters. Students in psychology doctoral programs can identify neuropsychology as a specialty, but what about others like RP?
- Need to bring in psychologists who are doing RP, but don't know it.
- Glenn Curtis will be president of Specialty Council

**3:55-4:00 Wrap Up**

3 tasks for each committee chair:

- Note to listserv about what you are doing and if you need new members. How can members get involved?
- Update website page for your committee



- For leadership manual: review your procedures and update.

Dr. Kaufman noted that she is seeking submissions for a special issue of RP focused on Peds.

Dr. Rohe invited everyone to FRP reception tomorrow evening.

Dr. Brown ended meeting with a culture check—in terms of microaggressions, etc.

- Dr. Kaufman appreciated email to entire RP conference inviting everyone to attend EC meeting.
- Dr. Merbitz requested that we revisit Division's Hoffman letter after 6 months, in terms of steps APA has taken

Meeting with Joy Guihama, Craig H. Neilson Foundation, to take place from 4-5 pm immediately after this meeting.

**Motion to adjourn.**

Meeting was adjourned at 4:00pm

Minutes taken by Joseph F. Rath, Division 22 Secretary

## **APPENDICES**

Appendix A: Attendance Roster

Appendix B: Treasurer's Report

Appendix C: RP16 Program Report

Appendix D: Strategic Planning Report

Appendix E: Student Leadership Network Report

Appendix F: Awards Committee Report

Appendix G: Communications Committee Report

Appendix H: Membership Committee Report

Appendix I: Mentorship Committee Report

Appendix J: APA Convention 2016 Program

Appendix K: ABRP Report

Appendix L: Education and Training Committee Report

Appendix M: **REPORTS: NO ACTION, NO DISCUSSION**

Secretary's Report (Rath)

Continuing Education (CE) Committee (Gorgens)

Diversity Committee (Perrin, Sanchez, Lee)

Interdivisional Healthcare Committee (Glueckauf, Nierenberg)

Nominations & Elections Committee

Practice Committee (Signoracci)

Section 1 (Lahey)

Section 2 (Pilarski, Lee, Wilson)

Early Career Psychologist SIG (Drake, Johnson)

Psychologists with Disabilities SIG (Andrews)

Public Interest Leadership Conference, Member-at-Large Report (Reid-Arndt)

*Rehabilitation Psychology*, Editor's Report (Wegener)

Thomas A. Martin – FRP Ethics Presentation

Board of Professional Affairs (BPA) Liaison Report (Signoracci)

Board of Scientific Affairs (BSA) Liaison Report (McDonald)

APAPO Committee for the Advancement of Professional Practice (CAPP) Liaison Report

Committee on Disability Issues in Psychology Liaison Report (Duchnick)

Psychology in the Workplace Network Liaison Report (Johnson)

# APPENDIX A

## DIVISION 22 ROSTER 2015-16

| NAME                                    | ROLE   | VOTING? | Attending |
|---|--|---------|-----------|
| Brown, Kathleen                         | President                                    | Yes     | KSB       |
| Brenner, Lisa                           | President-Elect                              | Yes     |           |
| Uswatte, Gitendra                       | Past-President                               | Yes     |           |
| Turner, Aaron                           | Treasurer                                    | Yes     |           |
| Rath, Joseph                            | Secretary                                    | Yes     |           |
| Lee, Eun-Jeong                          | Member-at-Large - 2013 - 2016                | Yes     |           |
| Merbitz, Nancy                          | Member-at-Large - 2014 - 2017                | Yes     |           |
| Niemeier, Janet                         | Member-at-Large - 2015 - 2018                | Yes     | No        |
| Reid-Ardnt, Stephanie                   | Member-at-Large - 2014 - 2017                | Yes     | ERA       |
| Rush, Beth                              | Member-at-Large - 2013 - 2016                | Yes     | BUR       |
| Vega, Marlene                           | Member-at-Large - 2015 - 2018                | Yes     |           |
| Gorgens, Kim                            | Rep to Council                               | Yes     | No        |
| Mona, Linda                             | Rep to Council                               | Yes     | No        |
| Sung, Connie                            | Early Career Rep                             | Yes     | YES       |
| DeDios-Stern, Samantha                  | Student Rep/Student Leadership Network Chair | Yes     |           |
| <del>Jacqueline Kaufman</del>           |  |         |           |
| Lahey, Sarah <sup>for Sarah Lahey</sup> | Section 1: Pediatrics, President             | Yes     |           |
| Pilarski, Carrie                        | Section 2: Women, President                  | Yes     |           |
|   |  |         |           |
| Scherer, Marcia                         | Assistive Technology SIG Chair               | No      |           |
| Ciccolella, Nancy                       | Critical Care SIG                            | No      |           |
| Thew, Denise                            | Deafness SIG Chair                           | No      |           |
| Johnson, Erica                          | ECP SIG Chair                                | No      |           |
| Andrews, Erin                           | Psychologists with Disabilities SIG Chair    | No      | EA        |
|   |  |         |           |
| Kuettel, Angela                         | Awards Committee Chair                       | No      | AK        |
| Monden, Kimberly                        | Communications Committee Chair               | No      | REM       |
| Gorgens, Kim                            | Continuing Education Committee Chair         | No      |           |
| Lee, Eun-Jeong                          | Diversity Committee Chair                    | No      | 0/826     |
| Stiers, William                         | Education & Training Committee Chair         | No      | YES       |
| Niemeier, Janet                         | Fellows Committee Chair                      | No      |           |
| Schiro-Geist, Chrisann                  | International Committee Chair                | No      |           |
| Duchnick, Jennifer                      | Membership Committee Chair (immediate past)  | No      | YES       |
| <del>Lumpkin, Jennifer</del>            | Mentoring Committee Chair                    | No      | gm        |
| Signoracci, Gina                        | Practice Committee Chair                     | No      |           |

Paul

aurie  
Hask

|                        |  |    |     |
|------------------------|--|----|-----|
| Brenner, Lisa          | Science Committee Chair                            | No | YES |
| Pawlowski, Carey       | Membership Committee Chair                         |    | CAB |
| Wegener, Stephen       | Editor, Rehabilitation Psychology Journal          | No | No  |
| Jutte, Jennifer        | RP16 Program Chair                                 | No | OFF |
| Uomoto, Jay            | RP16 Preconference Chair                           | No |     |
| Vega, Marlene          | APA 2016 Division 22 Program Chair                 | No |     |
| Dreer, Laura           | Listserve Manager                                  | No |     |
|                        |  |    |     |
| Rusin, Michele         | ABRP President                                     | No | YES |
| Bush, Shane            | Academy of Rehabilitation Psychology               | No |     |
| Curtiss, Glenn         | RP Specialty Council (Synarchy) Rep                | No | No  |
| Stiers, William        | Council of RP Postdoc. Training Programs           | No | YES |
| Stiers, William        | BEA Liaison  | No | YES |
| Signoracci, Gina       | BPA Liaison  | No | No  |
| Schultheis, Maria      | BSA Liaison  | No | No  |
| Glubo, Heather         | CAPP Liaison                                       | No |     |
| Duchnick, Jennifer     | CDIP Liaison                                       | No | NO  |
| Schiro-Geist, Chrisann | CIRP Liaison                                       | No |     |
| Bombardier, Charles    | Consortium for SC Med Liaison                      | No | No  |
| Ashman, Teresa         | Federal Advocacy Coordinator                       | No | No  |
| Nierenberg, Barry      | Interdivisional Healthcare Committee (IHC) Liaison | No |     |
| Glueckauf, Rob         | IHC Liaison  | No | No  |
| Johnson, Erica         | Psychology in the Workplace Network (PWN) Liaison  | No |     |
| ???                    | Rehab Summit Liaison (ACRM group) still exists?    | No |     |

✓ Bradley Daniels Membership Comm, Co-chair No

Stephanie Nassar Observer - Tampa VA Rehab Psychology Fellow No SAN

Gregory Mantel Observer Tampa VA NO

Erica Healey observer Tampa VA NO

Mary Brownsberger observed past-pres. Good Shepherd NO

Erin Holloway observer TIRR

✓ ROHE, DANIEL FRP REP

Catherine Wilson Past President Section 2

Aubrey Hughes Past Student Rep  
Meghan Beier Section 2, membership chair

Jerrold Yeo Student Conference Chair

Christine Paul observer

University of Pittsburgh

NO/NO - JER

NO CAB

NO ARIA  
NO GMB

NO JY  
NO CR

## APPENDIX B

### **APA Division 22 Treasurer's Report for 2014 Presented to the APA Division 22 Executive Committee January 22, 2016**

This report summarizes the current status of Division 22 finances, reviews the 2015 budget to date and proposes a preliminary budget for 2016.

Budget figures presented are from statements received in a preliminary report from the APA through December 2015 for revenue and expenses recorded, and the information from statements received is supplemented by revenues and expenses received and processed through December 31, 2015.

Using available figures for 2015, present income (\$35,881) is greater than expenses (\$27,598), with a positive difference of \$8,283. It should be noted that reconciliation with APA has not been finalized. Examination of income and expenses for the year to suggests that the Division has enough income to cover expenditures again this year.

Income: Projected revenue for 2015 was revised upward from 2014 to the amount of \$35,375. Actual income (\$35,881) closely mirrored this projection. Membership dues income for 2015 was \$25,871, which is 112% of what was projected for the year. The division received income from RP15 according to the established MOU. CE income remains a potential area of growth in coming years. Notably, several thousand dollars of CE income realized in December has not yet been credited to the Division 22 balance sheet as of this report. Overall, despite year-to-year variability in income categories such as dividends, the 2015 projection appears generally appropriate to carry into 2016. Notably, although expected dues income has been adjusted downward in recent years to reflect lower expected levels of income, it has not been lowered for the 2016 budget based on strong performance in 2015. In 2015, a one-time withdrawal from cash reserves of \$2560 was built into projected income to present a balanced budget. Such a withdrawal is not built into the proposed 2016 budget.

Expenses: Projected expenses for 2015 were \$35,375 and actual expenses (pending final verification) were \$27,598 or 78% of what was projected for the year. This discrepancy can be attributed in large part to additional fundraising that reduced expenses associated with APA Convention. It is worthy of note that the budgeted stipend for travel, \$750 per trip, remains an ongoing challenge. Most trips exceeded this amount and excess expense in the travel category was avoided only because several trips were not completed or billed to the division. There will also be several small additional expenses yet to be tallied into 2015. Overall, it is recommended that, with some minor adjustments (e.g., journal expenses increased by \$1500.00), the budget projection for 2015 be carried forward and utilized to project expenses in 2016. This recommendation depends upon resolution of identified action items below that may alter this amount somewhat.

#### Summary of Financial Condition

According to the most recent financial statements (Dec 2015), the Division's balance sheet has \$215,829 in assets and no long-term liabilities. These values represent an amount equivalent to approximately six years of current annual operating expenses and suggest that, at present, the Division is overall in sound shape.



Although Division 22 is 'in the green' two previously mentioned facts are worthy of note: 1) part of our income is due to dividends that vary from year to year and represent a line item beyond the direct control of the division and 2) smaller than expected expenses were only due to travel budgeted but not executed and fund raising efforts surrounding convention. As a result, it is recommended that expenditures for the 2016 budget not exceed those established for 2015 with the exception of the expected special initiative to hire a consultant that was discussed during the last calendar year. This expense is anticipated to come out of operating reserves. The proposed budget for 2016 is balanced.

**Action Items for discussion:**

- 1) Brief Review as needed of 2015 projected budget.**

Respectfully submitted,

Aaron Turner, PhD, ABPP

APA Division 22 Treasurer

Appendix – Projected Budget for 2016 (Preliminary)

| APA DIVISION 22 REHABILITATION PSYCHOLOGY         |       |              |
|---|-------|--------------|
|   | Codes | 2016 Budget  |
| <b>Income</b>                                     |       |              |
| Dues  | 4005  | 23000        |
| Contributions                                     | 4985  | 1000         |
| CE Fees   | 4987  | 4100         |
| Rehab Psychology Conference-Deposits              | 4987  | 2000         |
| Royalties   | 4600  | 50           |
| Advertising                                       | 4900  | 0            |
| Sales   | 4910  | 0            |
| Interest  | 4974  | 15           |
| Dividends   | 4977  | 4000         |
| Capital Gain/Loss                                 |       | 0            |
| Unrealized Gain/Loss                              |       | 0            |
| Grants ('10 PVA grant \$13,470 & BEA Grant \$3000 | 4980  | 0            |
| Miscellaneous                                     | 4999  | 0            |
| Council of Training Specialities                  |       | 0            |
| APAGS Grant                                       |       | 0            |
| <b>TOTAL INCOME</b>                               |       | <b>34165</b> |
| <b>Expenses</b>                                   |       |              |
| <u>Publications &amp; Communications</u>          |       | -            |
| Journal - Printing/Postage                        | 601   | 0            |
| Journal Editorial Office                          | 602   | 0            |
| Newsletter  | 603   | 0            |
| Website   | 563   | 375          |

|                                   |     |             |
|-----------------------------------|-----|-------------|
| <b>Subtotal</b>                   |     | <b>375</b>  |
| <u>Membership</u>                 |     | -           |
| New member development            | 614 | 500         |
| Brochure Printing                 | 611 | 0           |
| Postage/Mailing/Division Services | 612 | 1200        |
| Processing Services               | 613 | 0           |
| Journal                           | 845 | 6500        |
| <b>Subtotal</b>                   |     | <b>8200</b> |
| <u>Travel</u>                     |     | -           |
| APA Presidential Initiative       | 642 | 0           |
| APA Council                       | 652 | 0           |
| BAPPI                             | 653 | 0           |
| CDIP                              | 654 | 2000        |
| APA Liaison -- CAPP               | 295 | 1500        |
| BPA                               | 655 | 1500        |
| BEA                               | 624 | 1500        |
| BSA                               | 625 | 750         |
| CRSSP                             | 623 | 0           |
| Interdivisional Committee         | 656 | 750         |
| Interdivisional Leadership        | 626 | 750         |
| President                         | 657 | 0           |
| Diversity Liaison                 | 660 | 0           |
| Student Rep Travel Support        | 658 | 1500        |
| Early Career Psychologist         | 663 | 1500        |
| Miscellaneous                     | 641 | 0           |
| Council of Specialties            | 662 | 750         |
| APAGS Student grant travel award  | 643 | 300         |



|  |     |              |
|--|-----|--------------|
| Federal Advocacy Coord.                          | 637 | 750          |
| <b>Subtotal</b>                                  |     | <b>13550</b> |
| <u>Administration</u>                            | -   |              |
| Presidential Office                              | 651 | 0            |
| Treasurer  | 621 | 0            |
| Apportionment Mailing                            | 753 | 0            |
| APA Coalition Dues                               | 754 | 0            |
| Midwinter Business Meeting                       | 661 | 0            |
| Executive Board Accommodations                   | 756 | 1000         |
| Awards   | 671 | 450          |
| Practice Award                                   | 672 | 0            |
| Miscellaneous                                    | 699 | 0            |
| <b>Subtotal</b>                                  |     | <b>1450</b>  |
| <u>Education &amp; Training</u>                  | -   |              |
| Evidence Based Practice Meeting                  | 682 | 0            |
| Multicultural Conference                         | 885 |              |
| Rehab Psych Conference-Expenses                  | 702 | 1000         |
| ABRP   | 703 | 0            |
| CE Renewal Fee                                   | 681 | 300          |
| Student Development (Student Leadership Network) | 659 | 2000         |
| Council of Training Specialties                  | 704 | 150          |
| Presidential Summit Integrated Healthcare        | 801 | 0            |
| <b>Subtotal</b>                                  |     | <b>3450</b>  |
| <u>Convention</u>                                | -   |              |
| Social Hour                                      | 631 | 3000         |
| Student Social Hour                              | 629 | 300          |

|   |     |               |
|---|-----|---------------|
| Joint Event Div 22&40                           | 636 | 0             |
| Student volunteers                              | 630 | 525           |
| President's Suite                               | 632 | 2000          |
| Food in Hospitality Suite                       | 628 | 0             |
| Honorariums: Mid Winter Keynote (ABRP)          | 633 | 0             |
| Lecturer: Diller (Mid Winter-Vanguard Fund)     | 634 | 1000          |
| Flyer   | 635 | 0             |
| Lecture: Rosenthal (Biannual)                   | 673 | 0             |
| Miscellaneous                                   | 639 | 0             |
| <b>Subtotal</b>                                 |     | <b>6825</b>   |
| <u>Other</u>                                    |     | -             |
| Bank Service Fees                               | 691 | 300           |
| Audio Tapes                                     | 692 | 0             |
| AT Special Interest Group                       | 695 | 0             |
| BEA Grant disbursement-pd & disbursed in 2011   | 645 | 0             |
| PVA grant disbursement-paid 2010 disbursed 2011 | 644 | 0             |
| National Pain Strategy Collaborative Meeting    | 802 | 0             |
| <b>Subtotal</b>                                 |     | <b>300</b>    |
| <b>TOTAL EXPENSES</b>                           |     | <b>34,150</b> |
| <b>NET INCOME / (LOSS)</b>                      |     | <b>15</b>     |

Red indicates line item that differs from 2015 budget.

## APPENDIX C

### RP16 Conference Committee Report

Report – February, 2016

|                             |                                  |
|-----------------------------|----------------------------------|
| Chair:                      | Jennifer E. Jutte, MPH, PhD      |
| Preconference Chair:        | Jay Uomoto, PhD                  |
| Conference Manager:         | Terrie Price, PhD, ABPP-RP       |
| Planning Committee Members: | Meghan Beier                     |
|                             | Hilary Bertisch                  |
|                             | Kate Brown (Div 22 President)    |
|                             | Bruce Caplan (Academy President) |
|                             | Krystal Drake                    |
|                             | Dana Dunn                        |
|                             | Kim Gorgens                      |
|                             | Abbey Hughes                     |
|                             | Jaqueline Kaufman                |
|                             | Trisha Kirkhart                  |
|                             | Angela Kuemmel                   |
|                             | Rachel LaHoda                    |
|                             | Eun-Jeong Lee                    |
|                             | Gillian Mayersohn                |
|                             | Kimberly Monden                  |
|                             | Christina (Tina) Paul            |
|                             | Carrie Pilarski                  |
|                             | Joseph Rath                      |
|                             | Michele Rusin (ABRP President)   |
|                             | Marcia Scherer                   |
|                             | Gina Signoracci                  |

Samantha DeDios-Stern

Connie Sung

Marlene Vega

Catherine Wilson

Jerrold Yeo

Program/Brochure Creative Team: Kim Monden (Chair, Communications Committee Lead)  
Brent Womble (Co-lead)

ACTION ITEMS: None

DISCUSSION ITEMS: Finalize program (Div22 website, ABRP website, EventMobi app), finalize sponsors, and hold event.

INFORMATION ITEMS:

The Rehabilitation Psychology 2016 Conference theme is *“Rehabilitation Psychology Across the Spectrum of Care”* and will be held from February 18-21, 2016 at the Hyatt Regency Atlanta located at 265 Peachtree Street, Atlanta, GA 30303.

This is the first year we implemented the use of a mobile event guide for attendees featuring speaker information, session schedules, presentation handouts, and more. This application is accessible from all devices with an internet browser including smartphones, tablets, laptops, and desktop computers. This mobile application provides easy and instant access to all conference-related information in one centralized location.

We continued the great results obtained during RP 15, by continuing with a peer review process for submissions this year. We received 41 submissions with requests for >100 hours of programming. The peer review process has been very well-received among students, ECPs, and mid-to-late career professionals, researchers and educators. This year, we focused on expanding the realm of rehab psychology and received proposal submissions from colleagues in pediatric, cardiac, critical care, and psychiatric rehab, in addition to our ‘typical’ rehab partners (e.g., TBI, SCI).

We were successful in creating a full day of preconference programming (Problem Solving and Emotional Self-Regulation Approaches in Outpatient Cognitive Rehabilitation [please see report by Dr. Uomoto for full details]. Our exciting main conference programming includes peer reviewed submissions organized within the following themes: rehabilitation psychology across the spectrum of care;

training/supervision/leadership; innovative practices; business practices; state of the field; pediatrics/lifespan; positive psychology; and ethics. In addition to peer reviewed submissions, we are fortunate to have experts from the field who will hold an interactive presentation to discuss the implications of the Hoffman *Independent Review Relating to APA Ethics Guidelines, National Security Interrogations and Torture* (2015) – The Thomas A. Martin-FRP Ethics Presentation. We designed the program to allow ALL conference attendees to attend this important presentation.

We will be addressing ABRP competencies within the conference content, and in accordance with the MOU. In order to provide further guidance on preferences by which some of these competencies, as well as other aspects of the conference, may be included in programming, a survey was administered to the Division 22 membership and reviewed by the conference committee to further define programming priorities.

Our program will allow attendants to obtain up to 6 CEs during the preconference and up to 18.5 CEs during the main conference, making this an excellent learning opportunity for rehabilitation psychologists. We are hopeful that we will be able to maximize mentorship opportunities throughout the conference, congruent with the 2015-2016 Division 22 missions of “Leadership Opportunities in Rehabilitation Psychology and Health Care” and “Mentorship.”

In an effort to continue to facilitate the business of the conference, the fee structure remained the same as RP15 and we offered discounts to presenters (oral and poster). We offered one fee waiver to an invited presenter and also to another presenter who is participating in the Thomas A. Martin-FRP Ethics award.

For transparency and organization, all conference-related emails and documents are stored in a gmail account and Google drive. Doing so has allowed for one location with easy access by planning committee members and archiving of needed materials.

It has been my pleasure to serve as conference chair and, along with Division leadership and ABRP, to explore new strategies to create the most engaging, dynamic and well-attended rehabilitation conference and involve our ever-growing and diverse membership in its planning and execution.

Thank you for this opportunity to serve the Division.

Respectfully submitted,

Jennifer E. Jutte, MPH, PhD

## **APPENDIX D**

### **Strategic Planning Report**

In moving forward with the hiring of a strategic planning consultant to help Division 22 with our strategic planning process this year, please find below three documents for your review: the RFP which was disseminated December 15, 2015. Five inquiries were received with three proposals submitted for consideration. We have also included the rating scale and reviewer ratings of each proposal.

The Strategic Planning Selection Committee, composed of Kate Brown, Lisa Brenner, John Corrigan, Bradley Daniels Tim Shea and Connie Sung, is recommending to the EC the selection of DRI Consulting for our Division. As \$7,500 was initially allocated for this phase, we would also like to recommend an additional \$500 be allotted for travel and incidental retreat expenses at the convention in August. Thanks to Lisa Brenner, University of Colorado, Anschutz Medical Campus, is generously providing the space for our retreat the two days before the convention on Tuesday & Wednesday, August 2-3. 2016.

### **Division 22 RFP**

#### **American Psychological Association – Division 22 - Rehabilitation Psychology 2015-2016 RFP to Facilitate Strategic Planning**

**1. Background.** The field of Rehabilitation Psychology advances the psychology of disability & chronic illness and whole person functioning in the context of the environment & community. Over time, Division 22's mission which is tied to the advancement of the profession of Rehabilitation Psychology, has evolved from primarily being focused on improving the lives of people with disability within medical rehabilitative environments, to improving the lives of individuals with disability and chronic illness across the lifespan and within and across a wide range of settings (e.g., medical – inpatient/outpatient, home). Rehabilitation Psychologists are uniquely trained to engage in a broad range of activities including clinical practice, consultation, program development, service provision, research, teaching and education, training, administration, development of public policy and advocacy related to persons with disability and chronic health conditions, and as such provide services with the goal of increasing function and quality of life for persons living with disability and chronic health conditions, activity limitations, and societal participation restrictions. Given changes in the health care environment and multiple subspecialties of psychology competing in similar marketplaces, questions have arisen within the Division to further clarify strategic goals to focus Division 22's activities over the next decade.

For more information regarding Division 22 see: <http://www.div22.org>

**2. Task Description.** To facilitate a strategic planning process with the aim of highlighting Division 22's relevance in the current marketplace. Questions to be addressed in this strategic planning process surround: 1) our identity; 2) the need for rebranding; and 3) prioritized goals and associated activities. We also need to identify necessary partners/resources to help us highlight the unique aspects of Rehabilitation Psychology for purposes of accreditation, credentialing, and financially relevant decision making. These decisions need to be made in the context of the environment in which many of our members are expanding their practices to include integrated care environments beyond traditional rehabilitation milieus.

Specific questions include:

- What are the other professions with whom we share competencies?
- What information about our specialty would better differentiate us from specialties with shared competencies (or whose competencies are perceived to be akin to ours)?
- What are some of the attributes of Rehabilitation Psychology that could potentially differentiate us if they were further highlighted?

The audiences to whom we would like to be making this differentiation are those making financially relevant decisions, particularly healthcare leaders including those in the Departments of Veterans Affairs and Defense, executives of new entities created by the Affordable Care Act, traditional fee-for-service insurers, as well as health care consumers and their caregivers.

**3. Anticipated Outcome.** A strategic plan that clearly identifies:

- Who we are
- What we do
- How we are distinct from other sub-specialties both inside and outside the field of psychology,
- Where we are going with specific goals and associated actions

**4. Deliverables.** Assistance with solidifying our mission, vision, prioritized goals, action plan, and decisions about next steps in the process of rebranding. The name of the Division is to be considered as part of the rebranding process to best communicate our strategic plan.

**5. Timing.** The timing of this RFP is in relation to the Division's need to capitalize the APA convention's presence, and thus Division members and identified stakeholders, in

Denver in August 2016 for a possible strategic planning 1-2 day retreat to optimize the use of potential of members' university-affiliated resources.

**6. Funding Specifics.** One \$7,500 grant

**7. Submission Process and Deadlines.**

- |  |                   |
|--|-------------------|
| • RFP Release  | December 15, 2015 |
| • Deadline to Submit Questions   | January 20, 2016  |
| ○ All questions must be submitted in writing, no later than 4:00 p.m. on January 20, 2016 to the email address: ksbrown33@gmail.com. Subject line must be: SPDIV22 |                   |
| • Deadline for Proposal Submission   | January 30, 2016  |
| • Review/Approval of Proposal  | February 15, 2016 |
| • Tentative date to Send Award/Denial  | February 28, 2016 |
| • Tentative Date for Awarding of Contract  | April 1, 2016     |

**8. Proposal Submission**

- Proposals must be received no later than the date as specified above
- One PDF document sent via email to: ksbrown33@gmail.com
- All correspondence, including proposals, must be submitted to: ksbrown33@gmail.com

**9. Proposal Format and Requirements.** Proposals must be submitted by an individual authorized to submit proposals on behalf of the organization and should contain the following:

- Summary of organizations background and experience on similar projects.
- Name, phone number and address of at least three references from similar contracts/projects.
- A brief synopsis stating that vendor understands the Division 22's needs and how the Vendor plans to meet these needs.
- A detailed description of the proposed plan to achieve Deliverables outlined in this proposal.,
- Cost. Itemize all costs required to accomplish the work by task.
- Any other pertinent information needed to evaluate proposal.



**American Psychological Association – Division 22 - Rehabilitation Psychology  
2015-2016 RFP to Facilitate Strategic Planning – Review**

**Name of Entity/Person Submitting the Proposal:**

**Name of Reviewer:**

**Date:**

**To what degree to you believe the submitted proposal will assist Division 22 with:**

1. Solidifying our mission

|                   |       |         |          |                      |
|-------------------|-------|---------|----------|----------------------|
| ①                 | ②     | ③       | ④        | ⑤                    |
| Strongly<br>Agree | Agree | Neither | Disagree | Strongly<br>Disagree |

2. Solidifying our vision

|                   |       |         |          |                      |
|-------------------|-------|---------|----------|----------------------|
| ①                 | ②     | ③       | ④        | ⑤                    |
| Strongly<br>Agree | Agree | Neither | Disagree | Strongly<br>Disagree |

3. Prioritizing our goals

|                   |       |         |          |                      |
|-------------------|-------|---------|----------|----------------------|
| ①                 | ②     | ③       | ④        | ⑤                    |
| Strongly<br>Agree | Agree | Neither | Disagree | Strongly<br>Disagree |

4. Prioritizing our action plan

|                   |       |         |          |                      |
|-------------------|-------|---------|----------|----------------------|
| ①                 | ②     | ③       | ④        | ⑤                    |
| Strongly<br>Agree | Agree | Neither | Disagree | Strongly<br>Disagree |

5. Prioritizing decisions about next steps in the process of rebranding

|                   |       |         |          |                      |
|-------------------|-------|---------|----------|----------------------|
| ①                 | ②     | ③       | ④        | ⑤                    |
| Strongly<br>Agree | Agree | Neither | Disagree | Strongly<br>Disagree |

6. Clarifying “Who we are”

|                   |       |         |          |                      |
|-------------------|-------|---------|----------|----------------------|
| ①                 | ②     | ③       | ④        | ⑤                    |
| Strongly<br>Agree | Agree | Neither | Disagree | Strongly<br>Disagree |
| ①                 | ②     | ③       | ④        | ⑤                    |
| Strongly<br>Agree | Agree | Neither | Disagree | Strongly<br>Disagree |

8. Clarifying “How we are distinct from other sub-specialties both inside and outside the field of psychology?”

1 Strongly Agree      2 Agree      3 Neither      4 Disagree      5 Strongly Disagree

**To what degree do you agree with the following statement: “The proposed plan will meet Division 22’s timeline”**

*The timing of this RFP is in relation to the Division's need to capitalize the APA convention's presence, and thus Division members and identified stakeholders, in Denver in August 2016 for a possible strategic planning 1-2 day retreat to optimize the use of potential of members' university-affiliated resources.*

1 Strongly Agree      2 Agree      3 Neither      4 Disagree      5 Strongly Disagree

**Proposed costs associated with the proposal (please circle 1 response):**

- A. Not expected to be enough to complete the job
- B. Just right
- C. Too expensive

**Comments:**

**To what degree do you agree with the following statements:**

1. Within the proposal there is a complete summary of organizations background and experience on similar projects.

1 Strongly Agree      2 Agree      3 Neither      4 Disagree      5 Strongly Disagree

Comments:

**Overall Rating (Please circle one)**

1. This proposal rocks
2. This proposal is pretty good
3. I could take or leave this proposal
4. I am not that psyched about this proposal
5. NO WAY

**Overall Comments:**

**STRATEGIC PLANNING SELECTION COMMITTEE RATINGS**

|   | Rater 1 | Rater 2 | Rater 3 | Rater 4 | Rater 5 | Rater 6 | AVERAGE  |
|---|---------|---------|---------|---------|---------|---------|----------|
| #1 - Solidifying our mission                          |         |         |         |         |         |         |          |
| Compass   | 3       | 3       | 3       | 2       | 3       | 3       | 2.833333 |
| Tate  | 2       | 2       | 2       | 1       | 1       | 2       | 1.666667 |
| DRI   | 2       | 2       | 3       | 1       | 1       | 2       | 1.833333 |
| #2 - Solidifying our vision                           |         |         |         |         |         |         |          |
| Compass   | 3       | 3       | 3       | 2       | 3       | 3       | 2.833333 |
| Tate  | 2       | 2       | 2       | 1       | 1       | 2       | 1.666667 |
| DRI   | 2       | 2       | 2       | 1       | 1       | 2       | 1.666667 |
| #3 - Prioritizing our goals                           |         |         |         |         |         |         |          |
| Compass   | 3       | 3       | 3       | 2       | 2       | 3       | 2.666667 |
| Tate  | 1       | 1       | 3       | 1       | 1       | 2       | 1.5      |
| DRI   | 2       | 2       | 2       | 1       | 1       | 2       | 1.666667 |
| #4 - Prioritizing our action plan                     |         |         |         |         |         |         |          |
| Compass   | 3       | 3       | 4       | 2       | 4       | 3       | 3.166667 |
| Tate  | 1       | 1       | 2       | 1       | 1       | 1       | 1.166667 |
| DRI   | 2       | 2       | 3       | 1       | 2       | 1       | 1.833333 |
| #5 - Prioritizing next steps in process of rebranding |         |         |         |         |         |         |          |
| Compass   | 3       | 4       | 4       | 2       | 2       | 3       | 3        |
| Tate  | 2       | 2       | 2       | 1       | 1       | 1       | 1.5      |
| DRI   | 2       | 2       | 2       | 1       | 2       | 1       | 1.666667 |

#### #6 - Clarifying "who we are"

|         |   |   |   |   |   |   |          |
|---------|---|---|---|---|---|---|----------|
| Compass | 3 | 4 | 4 | 2 | 3 | 4 | 3.333333 |
| Tate    | 2 | 2 | 2 | 1 | 1 | 1 | 1.5      |
| DRI     | 1 | 2 | 3 | 1 | 1 | 1 | 1.5      |

#### #7 - Clarifying "what we do"

|         |   |   |   |   |   |   |          |
|---------|---|---|---|---|---|---|----------|
| Compass | 3 | 3 | 2 | 4 | 3 | 4 | 3.166667 |
| Tate    | 1 | 1 | 2 | 2 | 1 | 1 | 1.333333 |
| DRI     | 2 | 1 | 2 | 1 | 1 | 1 | 1.333333 |

#### #8 - Clarifying distinctness from other specialties

|         |   |   |   |   |   |   |          |
|---------|---|---|---|---|---|---|----------|
| Compass | 3 | 3 | 4 | 2 | 4 | 4 | 3.333333 |
| Tate    | 2 | 2 | 2 | 1 | 3 | 2 | 2        |
| DRI     | 1 | 1 | 3 | 1 | 1 | 2 | 1.5      |

#### #9 - Will meet Div 22's timeline for APA convention

|         |   |   |   |   |   |   |          |
|---------|---|---|---|---|---|---|----------|
| Compass | 4 | 3 | 1 | 2 | 1 | 2 | 2.166667 |
| Tate    | 1 | 1 | 1 | 1 | 1 | 1 | 1        |
| DRI     | 1 | 1 | 1 | 1 | 1 | 1 | 1        |

#### #10 - Proposed costs (not enough for what proposed, just right, too expensive)

|         |   |   |   |   |   |   |     |
|---------|---|---|---|---|---|---|-----|
| Compass | 2 | 2 | * | 2 | 2 | 2 | 2   |
| Tate    | 2 | 1 | * | 1 | 3 | 2 | 1.8 |
| DRI     | 2 | 2 | * | 2 | 1 | 2 | 1.8 |

#### #11 - Shared experience with Similar Projects

|         |   |   |   |   |   |   |          |
|---------|---|---|---|---|---|---|----------|
| Compass | 4 | 4 | 1 | 4 | 3 | 3 | 3.166667 |
| Tate    | 1 | 1 | 1 | 2 | 2 | 2 | 1.5      |
| DRI     | 1 | 1 | 1 | 1 | 1 | 1 | 1        |

#### #12 - Overall Rating

|         |   |   |   |   |   |   |          |
|---------|---|---|---|---|---|---|----------|
| Compass | 4 | 4 | 4 | 3 | 3 | 3 | 3.5      |
| Tate    | 1 | 2 | 2 | 2 | 2 | 2 | 1.833333 |
| DRI     | 2 | 2 | 3 | 1 | 1 | 2 | 1.833333 |

\* Looks like we "low balled" the actual cost of this service; thus this question hard to answer

#### COMMITTEE COMMENTS FOR EACH PROPOSAL

##### COMPASS

Top stuff is a little buzz wordy for my taste; price is right on; details of prior project exposure other than just three

references is limited/incomplete and not sufficient to judge by. Unclear if proposal also understands that some type of final work product is expected vs. them just facilitating the retreat and teaching us about fun U shapes. Does compare with Division member's reference and would like to know more about what specifically they did for her practice from a consulting standpoint

Travel NOT included

Not particularly professional looking or compelling

Least desirable to me.

I am concerned that they are not seeking input for folks outside our ranks

Non-specific and formulaic.

Travel and conference costs not included

Looks like actual costs are approx 8,000+travel expenses

A bit too generic

I'm not sure their model is a good fit for us.

Their broader experience may be helpful, but they would need to have a better grasp about who we are.

Limited information of other projects.

I like the U Theory idea but this proposal overall seems too general. Not much specific information about how the 2 3 days conference would work to target the needs and goals of our division through this strategic planning.

I am concerned that the 1 full-day and 2 half-day strategic planning may not work during the APA Convention.

### **TATE Consulting**

I can see their time ballooning a bit in light of deliverables during each phase (thus final bill being higher than the 84 listed that's already 900 over and doesn't account for some things listed in other budgets like random office supplies)

Not necessarily a ton of detail about experience on prior projects but the biosketches do give good detail on the organizations background and the organizational consultants are psychologists themselves.

Specific deliverables more clearly articulated

Overall proposal nicely organized

Clearly has a background in psychology.

Most expensive at \$8400. Also footnote on p.4 implies that if time exceeds 10% of projected, we could be responsible

Outsider's view of us is critical in my mind. They described a process for getting that info.

Cost issue would have to be settled.

I liked them the best because they clearly included a step of how to get data from outside our ranks.

I like their plan & emphasis on both objective and subjective info.

Their deliverables are the most defined.

Cost is an issue at \$9000 + travel and expenses

Have a concrete plan with detailed information as well as specific questions to ask ourselves as a profession and what steps we take to proceed. I can picture quite clearly how the process will go and the deliverables are well-defined.

However, it's quite pricy.

### **DRI**

Much more specific information than the other two proposals and at least two references are to other APA Divisions

I reviewed the proposals in Alphabetical order. I feel that I was fortunate to have done it that way as in my opinion the proposals got stronger as they went along. Fennig's, in my opinion, is by far the strongest and the distance in quality above the other two is remarkable.

Travel included

Clearly has experience with this kind of work & strong background/knowledge of psychology as a field  
 Strong proposal - details of process somewhat articulated  
 Supportive of training psychology students in this area.  
 Not clear how information from outside stakeholders will be collected and incorporated  
 In the middle for me. I know John and feel confident we could work well with him  
 Probably the cheapest at \$7500 + lodging in Denver.  
 Like flexibility in task approach following input from Division stakeholders.  
 Like reach out to membership intermittently. Not sure if "outside-in" includes reach out beyond members?  
 Are meeting management tools included in the price?  
 I like the broader reach w/ ACRM, ASCIP, etc. This seems like they understand who we are and have a solid plan on budget.  
 Deliverables are decently defined.  
 Has quite extensive experience with other organizations include APA divs 8 and 13. Much more detailed information and included proposed approaches.  
 Not much about how to include and incorporate others' stakeholders

## DRI Proposal for Strategic Planning

Please contact Dr. Fennig with any questions: (651) 308-8412 or [johnfennig@dric.com](mailto:johnfennig@dric.com)  
 2 Otter Lane ● St. Paul MN 55127 ● 651.415.1400 [dric@dric.com](mailto:dric@dric.com) ● [dric.com](http://dric.com)

### 1. Summary of organizations background and experience on similar projects.

Since 1991, DRI Consulting has provided high-quality, research-based organization and people development services to meet the needs of local, national, and international clients. In working with individual contributors, team leaders, supervisors, managers, and executives, we emphasize positive and proactive action to enhance performance and results. At the organizational level, we help clients to focus their strengths, leverage their resources, implement their plans, and assess their outcomes. Our work has direct and substantial impact on individual performance and organizational success.

DRI Consulting specializes in working with the most senior leaders, project teams and their key stakeholders. We are particularly interested and skilled helping smaller to mid-sized organizations - like Division 22 - be they stand alone organizations/associations or the most entrepreneurial groups within larger organizations.

Our staff is highly experienced in founding, owning, operating and/or consulting to a wide variety of successful organizations. We pride ourselves on providing high-quality services, on time and at budget.

### Specific Features of Our Work

- **Customized Work.** The mission of DRI Consulting is to provide customized services to develop individuals and improve organizations. This approach rewards both us and our clients with meaningful outcomes, increased performance, and enhanced organizational processes.

• **Off-Site and On-Site Work Team Development Sessions.** DRI Consulting works closely with the organization to get to know them, the teams, and the individuals – where they are and where they want to be. Our passion for understanding begins by identifying the vital few and timely things that will close these gaps and affirming what is good and working already.

• **Process Improvement.** As consultants to organizations and the people who work there, we define our job as making people “sufficiently uncomfortable” - serving as motivation for change. By helping the organization hold a mirror to itself, we reflect practices and processes that hinder progress toward excellence. We assist organizations in self-discovery and enable them to uncover ways and means to more effectively achieve their missions and goals.

• **Scientific basis.** As licensed doctoral-level psychologists, our individual, team, and organizational work is based in research and the science of behavior. We are experienced in using a range of standardized instruments to provide both developmental and performance feedback at all levels within organizations. We use a variety of methods – direct observation, assessments, structured interviews, gap analysis, multi-rater assessments, simulations, comparison to norm groups, self-report, customized assessment centers – to develop comprehensive descriptions of strengths and areas for development.

• **Facilitation.** DRI Consultants are experienced facilitators – a working relationship designed to achieve specific results. We assist teams at all levels in an organization. We work closely with organizations/project teams to help them understand their current situations, envision concrete outcomes, and produce results. Clients increase their professional and performance success, and typically report that they achieved, and often exceeded, their goals.

• **Technology.** On the web since 1994, when only 4,000 websites existed, DRI Consulting is a recognized expert in the use of “right technology” – leveraging internet and computer tools that fit the client and the project need. Specific tools include; project management and communications (e.g. web-based administration of surveys/assessments, and emerging video-conferencing capabilities.)

A few clients we have assisted with strategic planning include:

- Division 8 of the American Psychological Association – The Society for Personality and Social Psychology
- Division 13 of the APA – The Society for Consulting Psychology
- Minnesota Psychological Association
- University of Minnesota: several departments over the past 20 years
- 3M Industrial & Transportation Business Services
- RBCDain Corporate Operations Group
- Norwest/Wells Fargo Corporate Trust
- Navitas and Northern Alternative Energy
- Cities of Minneapolis and St. Paul – several departments
- State of Minnesota – Pollution Control, Department of Human Services
- Several county governments nationally
- Over 30 small group and private medical, legal and engineering firms nationally

## **2. Name, phone number and address of at least three references from similar contracts/projects.**

**Chad Rummel** – Executive Director, Society for Personality and Social Psychology/ Division 8 of the APA. [crummel@spsp.org](mailto:crummel@spsp.org) (202) 524-6541 1660 L Street NW, #1000 Washington, DC 20036

Work just began on a similar process for them and Dr. Fennig is lead facilitator with an external team. Chad knows of Dr. Fennig's work for several years, as he was the Executive Director of Division 13 previously.

**Debbie Nolan** – Executive Director, Society for Consulting Psychology/Division 13 of the APA. [dnolan@div13.org](mailto:dnolan@div13.org) 4440 PGA Boulevard Suite 600 Palm Beach Gardens, FL 33410 (561) 339-7364

Dr. Fennig as President of SCP/Division 13 prioritized and sponsored the Branding process, talked about for years prior, that is half way through implementation. He served as a participant in the process as well. Dr. Fennig was the organizational renewal team lead to the Society in the past.

**Curt Goering** – Center for Victims of Torture. [cgoering@cvt.org](mailto:cgoering@cvt.org)

2356 University Avenue W., Suite 430 St. Paul, MN 55114 (612) 436-4810

Provided strategic planning support to the Executive Team (ET) and a large meeting of staff from around the globe. Have worked with the client over a 2-year period largely facilitating their direct involvement in the work, and providing process and subject matter expertise.

## **3. A brief synopsis stating that vendor understands Division 22's needs and how the Vendor plans to meet these needs.**

We understand the field of rehabilitation psychology is undergoing a transitional period and Division 22/RP must evaluate their position in the midst of these changes. This task involves facilitating a strategic planning process in order to understand Division 22's identity, name, brand, goals, and resources in the current marketplace. As Division 22 navigates this change, it is necessary to determine what other professions share your competencies, how your specialties set you apart from those other professions, and what attributes are most important to help Division 22 stand out in the mind of the relevant healthcare leaders. For example, as you stated in answers to our questions. " . . . several other Divisions have common interests in health and chronic illness; however, we feel our focus on chronic health conditions and disabilities over the life span and long-term work in interdisciplinary teams across the medical and community spectrum sets us apart. You are wisely sequencing things to begin with this work and then marketing to roll out your new mission and priorities. As to member demographics, you are most interested in reaching out to trainees and early career psychologists. Your membership has increased incrementally over the past two years and you see this due to your outreach work to students and ECPs.

You are "looking for the most efficient yet comprehensive way to complete this process, someone who is able to ask strategic questions to get us where we need to go, listen to the explicit and implicit messages and synthesize the data for useful recommendations to help guide the Division moving forward in the next 5 years."

You do not see major obstacles to completing this work based on Division situation, resources and any political factors today.



#### **4. A detailed description of the proposed plan to achieve Deliverables outlined in this proposal.**

DRI Consulting can facilitate a strategic planning process that results in a solidified mission, vision, prioritized goals, action plan, along with progression involving rebranding. From your input in the question phase, the SP Task Force in the past year had 18 self-identified members, 4 in the EC and the rest volunteering from the membership, diverse representation.

The “onsite” work session in person would be at the University of Colorado the two days before the APA convention in August 2016. Participants to this are yet to be determined but would likely be a cross section of members. Key stakeholder groups include RP Council partners: ABRP, Academy of RP, Foundation of RP, and Council of RP Training Directors. Possible external entities might include partners in ACRM, ASCIP, PVA, and others. Please find an article at the end of this proposal that outlines what we know to work well in strategic planning for non-profits.

**Suggested work plan** (to be significantly edited with input from the RP Strategic Planning Task Force Team before implementing)

**Timeframe** 4 months from April through early August, 2016. (Some post APA work session follow-up suggested as well.)

#### **Desired project goals**

Define in an inclusive, transparent and confident manner:

- Who we are
- What we do
- How we are distinct from other sub-specialties both inside and outside the field of psychology,
- Where we are going with specific goals and associated actions
- Facilitator help in actual implementation of at least one key part of the plan

**Key externals** “The audiences to whom we would like to be making this differentiation are those making financially relevant decisions, particularly healthcare leaders including those in the Departments of Veterans Affairs and Defense, executives of new entities created by the Affordable Care Act, traditional fee-for-service insurers, as well as health care consumers and their caregivers.”

#### **Task Suggested Approach**

##### **Project launch (early April 2016)**

It would be a great honor to be selected as your partner for this journey. Should that happen, we request:

- RP SP Task Force to provide any further background information.
- DRIC team to talk with key leaders individually for orientation and project plan review/finalization.
- DRIC and RP SP TF leaders to meet for project launch
- Decide on theoretical framework to guide the work (SWOT, Built to Last, other model familiar to the Task Force).

We would review best ways to communicate and share work product throughout the project, consistent with how RP does its work now – or pushing it a bit in desired future directions as desired.

### **Work done at distance iteratively together over 4 months**

Use of visual conferencing tools (GoToMeeting, joinme, other) assists in creating a closer knit work team among those identified to drive the overall process. A series of meetings and between meeting communications help with the following:

- Situation analysis – of the current state of things
- SWOT analysis – the core of strategic planning – internal strengths and weaknesses, and external opportunities and threats identified in draft form (top – down action, followed by input “bottom – up” from key internal groups)
- Inside – out draft/collaborative communications to key external stakeholders for review and input (“outside – in” actions)
- Transparency at key times to RP members for ongoing review and commenting (and pre-marketing communications frankly of ideas and actions to the membership).

Top questions you have, as we understand it:

- What are the other professions with whom we share competencies?
- What information about our specialty would better differentiate us from specialties with shared competencies (or whose competencies are perceived to be akin to ours)?
- What are some of the attributes of Rehabilitation Psychology that could potentially differentiate us if they were further highlighted?

### **Work session design – emerges quickly by early**

#### **May**

You have the option for us to prepare and assist RP leaders to lead and run this meeting, or to play a more active lead or co-lead role – as you prefer. We find the former is often best but can do the later. Dr. Fennig and DRIC have designed and delivered thousands of hours of facilitated work sessions for strategizing, planning and implementing actions. We do so in close working relationship with you. All draft and final project materials are published to a secure, shared, cloud-based site for access throughout the project by all authorized/involved.

### **Work session prework – involving those participating in Denver – (sent out in late June, 2016)**

Building on the work to date, we would use a shared online folder and survey tools to begin to engage meeting participants well prior to the work session together. “The meeting starting before the meeting starts”. Not only can thinking be prompted and information gathered, but movement toward decisions and actions can also occur here.

### **In person work session (2 days in Denver in early August, 2016)**

Whether RP leaders are leading this or DRIC is as proxy, we recommend the use of effective meeting management tools (Meeting in a Box), short didactic sessions that begin and end with real-world situation exercises and that build on participants’ pre-work. We make use of technology as an interactive tool to not only present but also capture information/ learning. Facilitation is multi-modal, can be richly multimedia and memorable. We will also try to have some fun along the way – not only for participant enjoyment but also as it enhances work outcomes!

### **Post-work followup**

Confirm results to date – celebrate progress and identify gaps Identify next steps  
Cue the RFP for Marketing help?

### **5. Cost. Itemize all costs required to accomplish the work by task.**

For a fixed price of \$7500, as stipulated, DRI Consulting will provide the services outlined in this proposal. This is a discount from average costs of \$15,000 to \$25,000 for similar work. While we typically also bill for approved out of pocket costs for travel (airfare, ground transportation), meals and lodging in addition to the project fee, the expected “onsite” work is in Denver at the APA convention where we will already be. As such, only lodging costs would be in addition to the fixed price and likely only for one night, depending on scheduling. We bill 50% in advance and 50% upon completion. Our invoices are due on receipt.

### **6. Other information needed to evaluate the proposal.**

DRI Consulting proposes that Dr. John Fennig, founder and CEO of DRI Consulting serve as the lead facilitator for the project. Dr. Fennig has over 25 years of experience in psychology and 30 years of experience in consulting and professional development of organizations, teams, and individuals. As lead on the project, Dr. Fennig would be responsible for assuring that the project is delivered on time, at budget, and at a higher quality than anticipated.

In work such as this, you can expect Dr. Fennig and the DRIC team to:

- Join your process in progress, and as a facilitator help with speed, efficiency and soundness of decisions and actions
  - Build on what is good and working
  - Provide capacity building tools for this project and to keep for future work
  - As a subject matter expert – be part of the team that produces results to your timeline and budget. With your consent we are able to include, at no additional cost, additional consultants to assist in this work. DRI Consulting is a nationally recognized teaching firm in the trade of organizational consulting and these consultants are highly vetted and very skilled. They bring diversity of perspective and extend the impact that we are capable of if only delivered solo.
  - Dr. John Fennig – Counseling Psychology Ph.D. Licensed psychologist in MN since 1991 – 24 years.
  - Amy Feist, B.S. – HR resume and Operations Manager for DRIC for 10 years
  - Jenny Ramey – Counseling and Student Personnel Psychology student at the University of Minnesota – MA in prog.
  - Kelly Charbonneau – I/O Psychology student at St. Cloud State University – MS in prog.
  - Barrett Jacobson – Clinical Psychology Doctoral student at Regent University
- Short bios of the team online at: [www.dric.com/why-dric/our-team](http://www.dric.com/why-dric/our-team).  
Detailed bio of Dr. Fennig on the next pages.

### **John Patrick Fennig, Ph.D., L.P., Owner and CEO, DRI Consulting Profile – Organizational Consulting Psychologist**

Dr. Fennig is a capable executive level manager and consultant. His reputation is producing significant, lasting and timely results through teams within and across organizational functions. He has special skills and interests working with the gifted/talented and high potential leaders of medium and large public and private organizations, family-owned companies, and entrepreneurial

start-ups. Industry interests include professional services, healthcare, high technology, education and public sector/government. The firm's clients now benefit from his more than 25 years' expertise that includes:

- **Leadership Skills:** Demonstrated record achieving results as founder and leader of several businesses. Able to work closely with and through others to implement positive change and accomplish objectives across strategy, people and technology. Good at and enjoys sales/marketing.
- **Consulting Skills:** Effective advisor, facilitator, and expert resource who adds measurable value for managers, teams and their projects.
- **Thinking Skills:** Exceptional individual contributor to and facilitator of team-based strategic planning, problem solving, decision making and creative solution generation.
- **Technical Skills:** Significant credentials and experience applying the science of psychology, practice of business and PC computer technology. Implements "high end" tools for:
  - Organization Development
  - Change Management
  - Human Resource Development
  - Performance Management Systems
  - Career Development Processes
  - Selection and Staffing Systems
  - Assessment, Measurement and Analysis of people and their work
  - Computer Software/Internet Applications
- **Professional Supervision Skills:** A nationally recognized "consultant to consultants" for the last 10 years. Experienced supervisor of the professional consulting work of nearly 100 pre and post licensure professionals in consulting psychology.

### **Professional Work**

**2014 to Present President.** APA Division 13. The Society of Consulting Psychology  
2 years into a 3-year Presidential Trio rotation. Responsible for overall association operations (1200 member, \$500,000 budget) and leadership of an 11-person Executive Board and 30-person Leadership Council. Key initiatives include a major re-branding process, technology upgrades, core operational improvements, all linked to present strategies.

**1991 to Present CEO.** DRI Consulting, North Oaks, MN.

Founder of an organization and human resource development consulting firm. Delivers information-based organization development, executive coaching and leadership training to organizations and individuals. Specializes in integrating strategic planning, people factors and technology. Provides comprehensive, intensive services to emerging and entrepreneurial businesses and work teams. Firm offers professional training to graduate, undergraduate and high school students in organizational consulting psychology.

**1994 to 2005 Board of Directors.** Navitas and NAE Energy, Inc., Minneapolis, MN.

Provide Board level oversight to an independent power producer. NAE is a developer and generator of electrical power through wind technology. In this role, provides expertise in general business strategy, small business start-up and human resource development.

**1982 to 2005 University Instructor.** St. John's University, The Ohio State University, University of St. Thomas, University of Minnesota, Minnesota School of Professional Psychology (now Argosy), Metro State University. Design and deliver presentations, lectures and courses in organizational and consulting psychology, business processes, leadership, philosophy.

**1991 to 1995 Chief Executive Officer.** Developmental Resources, Inc., Edina, MN.

Co-founder of a general business consulting firm and small business incubator. Managed office operations, marketed services and products to clients, advised each emerging business in the

areas of strategy, operations, marketing and professional skill development. Generated over one million dollars in combined business activity in the first two years of operation. Successfully launched several independent businesses that are currently operating profitably.

**1993 to 1997 Board of Directors.** QualityCare™ Inc., St. Paul, MN.

Founder and director of a psychological services and mental health care network with over 200 providers and clinics. Provided marketing, practice development, and research and evaluation services to clinics.

### **Education**

**Ph.D.** The Ohio State University. Program in Counseling Psychology (APA Approved). Licensed December 13, 1991 (Minnesota License: LP 0397).

**M.A.** The Ohio State University. Counseling Psychology (APA Approved). March 1985.

**B.A.** Saint John's University. Psychology. (Minor degrees in Philosophy and Spanish).

### **Licensed Psychologist**

An article was included in DRI's proposal entitled *Ten Keys to Strategic Planning for Nonprofit Leaders and Foundations* by Richard A. Mittenenthal. Due to space limitations in this agenda book, I will post DRI's proposal which includes the article to our Division google drive for everyone's reading.

### **APA Division 22 Rehabilitation Psychology Student Leadership Network (SLN) Report to the Executive Committee February 2016, Atlanta, GA**

The present report summarizes the current activities relevant to the Student Leadership Network (SLN) and trainee members of Division 22.

#### **Summary**

The past six months have continued to be exciting and productive for the trainees of Division 22. The SLN has continued to grow, with two new Campus Chapter since August 2015 (12 Chapters total). The student representative has continued to lead the SLN Committee and collaborate with the RP Conference Programming Committee to increase trainee membership and opportunities for professional development. Each of these activities is explained below.

#### **I. Action Items:**

None

#### **II. Discussion Items:**

None

#### **III. Information Items:**

SLN Committee Changes: Following the APA Convention in August 2015, Samantha DeDios-Stern transitioned to the SLN Chair as the current Student Representative and Abbey Hughes, PhD remains on the SLN committee as the past Student Representative. Additionally, Brent Womble and Gillian Mayersohn replaced Samantha DeDios-Stern and Meredith Williamson as the two student members. EJ Lee, PhD continues to serve as the SLN Committee full member.

SLN Committee Activities: Two new chapters (Ferkau Graduate School of Psychology of Yeshiva University and Seattle Pacific University) have joined the SLN, and all 12 chapters continue to host educational events within their home institutions. Examples of chapter events held over the past six months include: a presentation about disability and parenting presented by Dr. Alette Coble-Temple (Ms. Wheelchair America 2016) at Denver University (Chapter Chair, Jerrold Yeo); a viewing and discussion of “Murderball” at University of Alabama Birmingham (Chapter Chair, Brent Womble); a colloquium series regarding sexual and reproductive health following TBI, presented by Dr. Yelena Goldin at Ferkau Graduate School (Chapter Chair, Jaclyn Klepper); and a presentation on pediatric medical trauma and post-doctoral training in rehabilitation at Fielding Graduate University (Chapter Chair, Tiffany Duffing). In 2015, we received funding from Division 22 and the Foundation for Rehabilitation Psychology to further support chapter activities. Several SLN chapter chairs have applied these funds to hosting chapter events with high profile expert speakers. We have assessed SLN members’ satisfaction with this new funding and reimbursement process. SLN members have provided positive feedback regarding the opportunity to obtain supportive funds, and have noted that these funds have helped increase membership by allowing for more interesting and engaging professional events. In addition to local institutional events, the SLN Committee has aimed to host a biannual webinar. In December 2015, the SLN hosted its second webinar, entitled “Self-Care and Work-Life Balance in Rehabilitation Psychology,” led by Drs.



Anna Kratz, Rhonda Williams, and Brad Daniels. The event was very successful with over 30 trainees and faculty sponsors in attendance. Additionally, an audiovisual recording of the webinar was disseminated through the Division 22 email list and posted to the Division 22 website. Our next webinar (topic TBD) will take place in Spring or early Summer 2016.

SLN Training and Education Needs Assessment Survey: To continue to promote the professional development of Division 22 trainees, the SLN initiated a survey to better understand the training and education needs of SLN campus chapter members. The online survey launched in November 2015, and all SLN chapter chairs and members were invited to participate. Data collection is ongoing; however, we plan to deliver preliminary results at RP 2016, and include results in our report to the Executive Committee at APA 2016. We hope the results will provide a better understanding of training barriers that students may face in pursuing training and careers in rehabilitation psychology. Furthermore, by understanding the needs of SLN members, we hope to ultimately be able to make recommendations to better support Division 22 trainees, and create a way to provide better supplementary educational materials to help improve competency, self-efficacy, and client care.

2017 Student Conference Chair: In collaboration with Dr. Jay Uomoto, the RP 2017 Program Chair, a call for applications was sent in January 2016 for the 2017 Student Conference Chair position. Applications will be received until February 12, 2016.

Division 22 Student Activities at RP 2015: With the support from the RP 2016 Program Planning Committee and Jerrold Yeo, the 2016 Student Conference Chair, over six hours of conference programming are focused on issues and topics highly relevant for trainees. Additional trainee-focused conference events include a Thursday night student social and a Saturday student lunch. Please refer to the RP16 Conference Program for details.

Foundation for Rehabilitation Psychology (FRP) SLN Competition: In collaboration with Gillian Mayersohn (Student Member of the FRP) the FRP has generously sponsored a SLN competition at RP 2016. Two \$250 awards will be given: one for the group with the highest number of attendees, and one for the group with the highest percentage of their chapter in attendance at RP 2016. We hope this competition will promote student attendance at RP 2016, while also fostering trainee camaraderie and networking between SLN chapters.

Respectfully submitted on 1/29/2016,

Samantha DeDios-Stern, MS  
Student Representative to the Executive Committee

## **APPENDIX F**

### **APA Division 22 Rehabilitation Psychology Awards Committee Report**

**RP Midwinter Executive Committee Meeting, Atlanta, Georgia**

**February 18, 2016**

**I. ACTION ITEMS - (items requiring a discussion and vote)**

None

**II. DISCUSSION ITEMS - (items requiring discussion but not voting)**

- a. During the Rosenthal Memorial Award Lecture selection for the RP15 Conference, the RP program committee requested clarification on the award criteria, which is "This lecture is given by an individual whose contributions honor Mitch Rosenthal's legacy of work with TBI and/or the importance he put on mentoring." The concern of the program committee is that this selects from the same pool of psychologists as the Diller and now that we have a mentoring award, should we still honor mentors with this lecture? I propose the President appoint two members who worked on establishing this award lecture initially to work with members of the awards committee to revisit these concerns and document them.

**III. INFORMATION ITEMS - (items requiring neither discussion nor vote)**

- a. A. The process in which the students who received the VA Sunil Sen Gupta Travel awards at the RP conference has changed. In the past, students booked and paid for their own transportation, registration, hotel, food, and incidentals; then submitted their receipts for reimbursement. The VA RRD office has requested to pay their flight and hotel upfront, with other receipts submitted for reimbursement after the conference. The VA RRD Office has not given me any indication they will discontinue funding these awards. In fact, the VA would like to continue to fund these awards long term and have asked to work with me to establish ROI data on the student award recipients. Aaron Turner and Abbey Hughes agreed to assist me with this task.

Update: This process went smoothly this year; with minor bumps of training a new VA employee in the RRD Office who was not involved in the Sunil Sen Gupta Awards in the past, which slowed the process. One student suggested we start this process sooner, however the delays were on the VA end, not Division 22.



- b. Awards to be presented at Division 22 Friday luncheon reception:

Roger G. Barker Distinguished Research Contribution Award: Jennifer Bogner, PhD, ABPP, FACRM, The Ohio State University

Lifetime Practice Excellence Award: Terrie L. Price, PhD, ABPP (RP), The Rehabilitation Institute of Kansas City

Lifetime Achievement Award: Daniel Rohe, PhD, ABPP(Rp), Mayo Clinic

Division 22 Mentoring Award: Dawn Ehde, Ph.D., University of Washington School of Medicine

- c. Budget

|                          | Quantity | Price                |
|--------------------------|----------|----------------------|
| Award plaques            | 8        | \$TBD (Approx \$340) |
| Certificates and jackets | 10       | \$TBD (Approx \$50)  |

- d. Finally, the awards committee will be recruiting a new student member this spring. Please contact me if you are interested.

Respectfully submitted,

Angela Kuemmel, Ph.D., ABPP (RP)

Division 22 Awards Chair

## APPENDIX G

### Communications Committee Annual Report RP 2016 – Atlanta, GA

**Chair:** Kimberley Monden  
**Co-Chair:** Amanda Childs  
**Listserv Manager:** Laura Dreer  
**Social Media Team:** Amanda Childs  
Zina Trost  
Lynn Schaefer

**Website:** Brent Womble  
Coralynn Long

**Committee Members:** Joseph Rath  
Tanecia Blue  
Robert Karol

**Advisors:** Lisa Brenner  
Mary Brownsberger  
Kim Gorgens  
Jennifer Jutte  
Gitendra Uswatte

**Executive Summary:**

The primary tasks of the Communications Committee (CC) are to: (1) maintain the Division's website; (2) manage the Division's presence on social media platforms; and (3) assist the Division in promoting conference programs. Since taking over responsibility for the Division's website, we have devoted a large percentage of our time to this task. The Website Task Force, consisting of both members and non-members of the CC, is responsible for all aspects of the website including design, content, and maintenance. [Website Task Force Members include Brent Womble, Joshua McKeever, Coralynn Long, and Jerrold Yeo.] The Task Force completed the website in July 2015. Currently, the site has an audience size of 1, 648, with 5, 519 page views. Since July 2015 our visits, page views, and audience size have steadily increased.

The CC also continues to increase our social media presence with followers from across the world including India, Pakistan, Canada, Mexico, Greece, and more. We have more than doubled the number of followers on our Facebook page over the past 12 months from 352 to 712 followers. The Division increased its Twitter followers from 478 followers in August 2015 to 677 current followers. It is the responsibility of the CC to develop novel content and keep our social media audience engaged.

The Committee continues to work closely with both the Rehabilitation Psychology 2016 and APA 2016 planning committees. For both conferences, CC members assist with graphic design, development of brochures, and dissemination of information through both the website and social media. The CC is highly involved with Rehabilitation Psychology conference planning, advertising, and development of the conference app.

The CC holds scheduled monthly calls with all members and advisors to the committee.

**Completed Projects:**

1. Updated and re-designed the "Education & Careers" section of the website including information regarding training, mentoring, employment, continuing education, and future directions of the field.
2. Development of event app for Rehabilitation Psychology 2016.
3. Design, creation, and dissemination of advertising materials for the Rehabilitation Psychology 2016 conference.
4. Increased social media presence by establishing a social media team. Members are responsible for daily posts.

**Ongoing Projects:**

1. Division 22 website maintenance.
2. Development of an ECP section on the Division 22 website.
3. Member highlight series.
4. Maintaining Division 22's presence on social media and increasing engagement with our followers.
5. Maintenance of the Division's listerv.
6. Work closely with Science Committee to post Podcasts and Rehabilitation Spotlight articles to the Division website.

**Future Projects:**

1. Collaboration with the practice and science committees to create clearinghouse of rehabilitation psychology resources to post on our website.
2. Establish a relationship with the APA Center for Psychology and Health to bring awareness to the field of Rehabilitation Psychology by way of developing a briefing series on the role of RP in health care.

**Action Items:**

None

Respectfully Submitted,

Kimberley R. Monden, PhD  
Chair, Division 22 Communications Committee

Amanda Childs, PhD  
Co-Chair, Division 22 Communications Committee

## **APPENDIX H**

### **Membership Committee Annual Report 2015 Presented in Atlanta, GA – February 2016**

#### **Executive Summary**

Continuing over from 2014, our efforts have been directed primarily toward increasing membership (primarily via various incentives and through increasing visibility of the division) and in this area it appears we have had some success. We hope to continue these incentive programs in 2016, and are also at work looking further into the needs of early career practitioners within our Division to better understand how to appeal to this group and further grow ECP membership (and thus hopefully further perpetuate a leadership pipeline).

#### **Updates from the Past Year**

In the past year, modeling the triumvirate model of other leadership positions in Division 22, Jennifer Duchnick transitioned to Past-Chair status. Carey Pawlowski took over her duties as Chair, and Brad Daniels took a Co-Chair/Incoming Chair role. Some committee members rotated off, and we welcomed additional committee members, including a student/trainee representative. As a means to have various groups represented, we continue to aim to have various levels on our committee, including senior, mid-career, early career, and student representatives. The membership committee met (roughly) quarterly via teleconference.

The committee initiated a program to grow membership by offering non-members who expressed interest in Division 22 a free trial membership, with welcome information provided by the membership committee. We held another membership incentive during the APA convention in Toronto as well, where attendees of Division 22 programming that weren't Division 22 members were offered a similar free trial membership. Initial returns to date show that 14 people were granted this type of membership in 2015, and of those individuals 12 out of 14 (86%) paid to renew their Division 22 memberships for 2016, which is very encouraging.

We also coordinated with our division representative to send email reminders to our division membership regarding apportionment ballot votes. Additional reminders were sent via the listserv, in efforts to maintain our representation on council, and we did succeed in retaining our two seats.

We noted that there seemed to be a significant percentage of individuals attending and/or presenting at our Division 22 Mid-Winter conference who were not yet members. Since they had demonstrated an interest in the Division, we coordinated a direct-outreach campaign (Efrat Eichenbaum personally emailing 20 students and Carey Pawlowski reaching out to 32 psychologists or affiliates). We targeted our outreach based on data interpolated from the overall list of conference attendees, as there was no specific question about membership on

the registration form, and there were at least 14 combinations of fees paid from which we deductively differentiated members from non-members. In addition to providing information about how to sign up as a member, we asked them to email us for tracking purposes. We had modest success in this approach (5 individuals) but anticipate there may have been others who joined but did not also email us.

As you can see from the membership tables below, our overall membership grew slightly year over year from Dues Year 2014 to Dues year 2015. As data continues to come in over the course of the next year for Dues Year 2016, it will become clearer what, if any, impact the Hoffman Report and the related issues it brought up has on our overall Division membership.

Regarding a potential proposed dues increase for life status members in APA, Carey Pawlowski is serving as the Division 22 rep on the CODAPR in APA regarding this specific issue. She will continue in this capacity for the coming year, though there is nothing additional to report at this time since there have been no additional meetings.

The synchronization of membership listserv was completed in September 2015 under the leadership of Laura Dreer, listserv administrator and in coordination with Jennifer Duchnick. We are supportive of this process to occur every two years or as needed.

## **Future Plans**

In the coming months, we will be continuing efforts to increase membership.

- We plan to continue to reach out to psychologists and students who are not division members but attending/presenting at RP 2016. We have also been in touch with incoming conference chair (Jay Uomoto) and other organizers to have the member/non-member question added to next year's registration form to simplify the process.
- We plan to identify a process for reaching out to nonmember authors who publish in *Rehabilitation Psychology*.
- Continuing free-trial memberships seems prudent in light of the good return rate of individuals who eventually become dues paying members.
- In the coming months, we also plan to conduct a survey of Early Career Psychologists within Division 22, with Bradley Daniels and Connie Sung potentially partnering with Laurie Nash of the mentorship committee and Angela Kuemmel (she has done similar things before from her time on CECP) to conduct an upcoming needs assessment. Angela has already provided Brad and Connie with some information on this but this project is still ongoing, with hopes of more to report at APA in Denver.

**INFORMATION REGARDING MEMBERSHIP IN COMPARISON TO PREVIOUS YEAR(S)**

| <b>Membership Type</b>                      | <b>Dues Year<br/>2014</b> | <b>Dues Year<br/>2015</b> | <b>Dues Year<br/>2016*(As<br/>of<br/>12/2015)</b> |
|---|---------------------------|---------------------------|---|
| <b>PAID MEMBERSHIPS</b>                     |                           |                           |   |
| Associate --Continuing                      | 8                         | 8                         | 4   |
| Fellow --Continuing                         | 62                        | 59                        | 44  |
| International Affil --Continuing            | 3                         | 4                         | 1   |
| Life Status with Pub—New                    | 2                         | 1                         | 3   |
| Life Status with Pub Associate-- Continuing | 1                         | 0                         | 0   |
| Life Status with Pub Fellow- Continuing     | 13                        | 18                        | 15  |
| Life Status with Pub Member—Continuing      | 65                        | 65                        | 46  |
| Member --Continuing                         | 653                       | 649                       | 422   |
| Member --New                                | 46                        | 55                        | 22  |
| Professional Affiliate --Continuing         | 54                        | 82                        | 34  |
| Student Affiliate --Continuing              | 40                        | 50                        | 22  |
| Student Affiliate --New                     | 106                       | 131                       | 59  |
| <b>TOTALS (paid memberships)</b>            | <b>1053</b>               | <b>1122</b>               | <b>672</b>  |
|   | <b>\$23,530.50</b>        | <b>\$25,895.50</b>        | <b>\$14,603.00</b>                                |
|   |                           |                           |   |
| <b>Free Memberships</b>                     |                           |                           |   |
| Associate --Continuing                      | 1                         | 0                         | 0   |
| Life Status Associate --Continuing          | 8                         | 7                         | 7   |
| Life Status Fellow --Continuing             | 20                        | 18                        | 23  |

|                                 |      |      |     |
|---------------------------------|------|------|-----|
| Life Status Member --Continuing | 61   | 71   | 83  |
| Life Status With Pub --New      | 0    | 1    | 0   |
| Member --Continuing             | 6    | 9    | 6   |
| Member --New                    | 0    | 11   | 1   |
| Student Affiliate --Continuing  | 0    | 1    | 0   |
| Free Totals                     | 96   | 118  | 120 |
| Grand Totals                    | 1149 | 1240 | 792 |

Respectfully Submitted,

Bradley J. Daniels, Ph.D., ABPP

Co-Chair/Incoming Chair, Division 22 Membership Committee

Carey A. Pawlowski, Ph.D.

Chair, Division 22 Membership Committee



### **Mentorship Committee Bi-Annual Report January 2016**

Chair: Laurie Nash, PhD, ABPP  
Chair-Elect: Mary Brownsberger, PsyD, ABPP  
Past Chair: Jennifer C.M. Lumpkin, PsyD, ABPP  
Early Career Member: Sara E. Heinz, Psy.D.  
Trainee Member: Efrat Eichenbaum, Ph.D.  
Member-At-Large: Beth Rush, PhD, ABPP  
Communications Committee Member: Kimberley Monden, Ph.D.

#### **Executive Summary:**

This is the second year of action for the Division 22 Mentorship Committee. Our work this year has focused on recruitment of new members into the committee, and continuing to establish a pipeline of leadership and involvement in the Committee and the Division. The purpose of the Mentorship Committee is to form and manage an organized network of professional rehabilitation psychology mentors across the career lifespan, to mentor identified mentees in career development and professional growth. Specialty-specific mentorship is a key ingredient in successful navigation of our unique field.

#### **Completed Projects:**

1. Maintenance of registry of mentors and mentees.
2. Made changes to previously established mentor/mentee relationships, as requested (on an as needed basis) by participants.
3. Dissemination of information about the committee, and invitations to join, distributed via the Division 22 listserv.
4. Website updates completed with up-to-date information, including the mentorship manual, information on the committee, and links to join or nominate committee members.
5. Successfully recruited our new Chair-Elect, Dr. Mary Brownsberger.

#### **Ongoing Projects:**

1. Ensure the sustainability of the program, and expand the program for future members.
2. Establish pipeline of leadership within the Committee, but also expanded to other Committees in Division 22.
3. Maintenance and necessary revisions to Mentorship Manual.
4. Maintain up-to-date mentorship database.
5. Continue to identify and vet qualified mentors and mentees for the program.
6. Continue to provide guidance and structure for Mentors and Mentees, with modifications as needed.
7. Assist Mentors and Mentees with problem-solving related to the mentoring process, including further matching or re-matching, or professional issues related to the field of rehabilitation psychology.
8. Bi-annual survey of mentors and mentees to evaluate satisfaction and needs.
9. Disseminate information from needs assessment, and action plans as needed.

10. Continue to hold quarterly meetings to address the working issues of the Committee.
11. Annually identify Committee Members to maintain tasks and provide communication and feedback to the Executive Committee.

**Future Plans**

Over the next six months, the Mentorship Committee will conduct a second satisfaction survey with current mentors and mentees in an effort to assess the current needs of participants. We will continue to work toward recruiting mentors and mentees across the career span within the Division. Recruitment will continue to occur on a rolling basis as well as during the RP2016 conference.

**Next Steps:**

1. Plan and advertise for networking opportunities at the RP 2016 conference in Atlanta to increase visibility of the program and to aid in recruitment.
2. A satisfaction survey will be initiated following RP16, with results to follow.
3. Continue with rolling recruitment at the RP2016 conference.
4. In August 2016, there will be a transition of the chair position, as well as movement in post positions to continue the leadership pipeline.

Respectfully Submitted,

Laurie Nash, PhD, ABPP(Rp), Chair, Mentorship Committee

## APPENDIX J

### Program Reports

#### APA Convention 2016 Program Report

**Executive Summary:** The 124<sup>th</sup> APA Convention will be held August 4-7, 2016 in Denver, Colorado. Division 22 will participate in 41 program hours overall. Division themes include: 1) contributions of psychology to medical teams in primary care, rehabilitation medicine and other health care environments; 2) assessment and interventions for people with disabilities and chronic illness; 3) psychological contributions for prevention of disabling and chronic health conditions. Gratitude to the 2016 Program Committee and Dr. Connie Sung for her outstanding continued support.

|                            |   |
|----------------------------|---|
| Kate Brown, PhD            | President   |
| Lisa Brenner, PhD          | President-Elect, Science Committee Representative     |
| Gitendra Uswatte, PhD      | Past-President  |
| Marlene Vega, PsyD         | Program Chair, International Committee Representative |
| Sarah A. Raskin, PhD, ABCN | Program Co-Chair, Hospitality Suite                   |
| Connie Sung, PhD           | Program Past-Chair, ECP Chair                         |
| Samantha DeDios, MS        | Student Chair, SLN Liaison                            |
| Kimberly Monden, PhD       | Communications & Social Media                         |
| Amanda Childs, PhD         | Communications & Social Media                         |
| Brian White, MRC, LPC, CRC | Marketing & Sponsorship Recruitment                   |
| Dawn Toudouze, PhD, ABPP   | Poster Chair  |
| Jennifer Duchnick, PhD     | Membership Committee Representative                   |
| Angela Kuemmel, PhD, ABPP  | Awards Committee Chair                                |
| Janet Niemeier, PhD, ABPP  | Fellows Committee Representative                      |
| Jerrold Yeo                | Student Member  |
| Abbey Hughes, PhD          | ECP Member  |
| Jacob Chan                 | Diversity Committee Representative                    |
| Gina Signoracci, PhD       | Practice Committee Representative                     |
| Joseph Rath, PhD           | CE Committee Representative                           |

**Division Program:** The 2016 program includes 16 allocated program hours, 3 sponsored program hours (Division 38: 2 hours; Division 40: 1 hour), a 1 hour poster session and a 3 hour business meeting. Four sessions were invited with participation from the Critical Care SIG, Section for Women's Issues in Disability and the International Committee. One session will be featured in the APA Leadership Series "Psychology Leaders in Academic Health Centers, Health Systems and Community Hospitals: Challenges, Opportunities and Strategies." Three sessions will be featured in Monitor Highlights.

Table 1 *Summary of 2016 Division Program Submissions*

| Session Type          | Received | Accepted |
|-----------------------|----------|----------|
| <b>Skill-Building</b> | 4        | 1        |
| <b>Symposium</b>      | 10       | 6        |
| <b>Paper</b>          | 3        | 2        |
| <b>Poster</b>         | 32       | 23       |

|                |   |   |
|----------------|---|---|
| <b>Invited</b> | 5 | 4 |
|----------------|---|---|

Table 2 *Division Session Titles*

| <b>Session Title</b>   | <b>Co-listed Divisions</b>                           | <b>Session Title</b>   | <b>Co-listed Divisions</b> |
|--|--|--|----------------------------|
| Applying Network Medicine: Reconciling Discrepancies in the Obesity and Chronic Pain Literature*                       | 1, 19, 20, 38, 55                                    | Integrative Cognitive Rehabilitation Psychotherapy for People Living with Brain Injury: Nuts & Bolts                         | 1, 12, 19, 20, 40, 47      |
| Assessment of Mild Traumatic Brain Injury Outcomes   | 1, 6, 12, 19, 20, 40, 47                             | Opportunities in International Rehabilitation Psychology: Lessons from Amazing New Zealand                                   | 52, CIRP                   |
| Conceptualizing Resilience from a Virtue and Character Strengths Perspective   | 10, 39   | PACES-V: Adapting Consumer-Driven Epilepsy Self-Management for Veterans  | 18                         |
| Considering Disability, Age & Sexual Orientation Diversity: Key Issues in Competency and Training                      | 1, 12, 17, 19, 20, 27, 29, 39, 40, 44, 45, 55, APAGS | Psychologists in Acute Care: How to Work on an ICU Team*   | 38                         |
| Culturally Effective Goal Setting with Patients & Families in Brain Injury Rehabilitation*                             | 18, 40, 43   | Recap of Summit on Specialty, Specialization and Specialty Credentialing in Professional Psychology (Division 38 co-sponsor) | 40, 42, 54, 55, 56         |
| Gender Differences in Rehabilitation Research: The Debate Continues for Female Researchers and Women with Disabilities | 1  | The Value of Psychological Services in Hospital Settings: Integration Options and Best Practices* (Division 38 co-sponsor)   | 1, 18, 20, 40, 42, 55, 56  |
| Improving Health & Wellness for Women with Disabilities: Integrating Care from the Margins to Center*                  | 1, 12, 19, 20, 27, 47                                | Traumatic Brain Injury as a Chronic Health Condition (Division 40 co-sponsor)  | 1, 18, 19, 20, 42, 47      |

\*Submitted for inclusion in the APA Presidential Program.

**Collaborative Program:** Division 22 will participate in 10 of 59 collaborative proposals accepted by the Central Programming Group. This includes participation from the Section for Pediatric Rehabilitation and Practice Committee. Overall, we participated in 20 collaborative submissions in October 2015.

Table 3 *Collaborative Session Titles*

| <b>Session Title</b> | <b>Collaborative Divisions</b> | <b>Session Title</b> | <b>Collaborative Divisions</b> |
|----------------------|--------------------------------|----------------------|--------------------------------|
|----------------------|--------------------------------|----------------------|--------------------------------|

|   |                        |  |                             |
|---|------------------------|--|-----------------------------|
| Access to Assessment Training Experiences for Psychologists and Trainees with Disabilities        | 22*, 40                | Money for You and Your Research: An Interactive Mentoring Workshop                               | 1, 12, 20, 22, 40*, 43, 56  |
| Addressing Disparities in Behavioral Medicine Through Culturally Sensitive Interventions          | 22*, 38, 45            | (No) Consensus on Brain Training from the Scientific Community                                   | 12, 17, 20*, 22, 40         |
| Conducting Pre-Surgical Evaluations – An Emerging Role for Psychologists                          | 22*, 38, 40            | Negotiation Strategies for Psychologists in Health Systems and Hospitals.                        | 22, 38*                     |
| Cognitive Rehabilitation for Neurodevelopmental Disorders: Integrating Interventions & Technology | 16, 22, 33, 40*, 54    | Skill-building Workshop to Prepare for Specialty-track Predoctoral Internships                   | 1, 17, 22, 38, 40*, 54      |
| Evidence-Based Care for Individuals With Dementia and Family Caregivers                           | 12, 20, 18, 22, 40, 32 | Translating knowledge into action and action into outcomes: Models of service-learning training. | 40*, 41, 52, 22, 17, 27, GS |

\* *Primary division*

**Ongoing Activities:** Sponsorship recruitment and hospitality suite program development. Dr. Sarah Raskin will attend the Program Chair Training Conference in May 2015.

Respectfully submitted on 02/05/2016,

Marlene Vega, PsyD  
APA 2016 Program Chair

## APPENDIX K

### Division 22 Executive Committee Meeting ABRP Report February 2016

#### ABRP Certification

We congratulate those 5 psychologists who were approved for specialty certification since the last Division 22 Board meeting: Drs. Bison, Campbell, Moore, Pachilakis, and Waalkes were awarded Board certification in October 2015.

The ABRP Board reviewed criteria for Board certification and evaluation of competencies. Work is occurring to define competencies in behavioral terms.

The Maintenance of Certification procedure is being implemented. Those who obtained Board certification after December 31, 2014 will be required to describe professional development activities in their specialty every ten years. The ABPP Central Office is updating software to make this process more user friendly. These software updates have delayed implementation of the Maintenance of Certification procedures for those specialists certified prior to 2004 by about one year; however, this re-certification is optional for those specialists.

#### Establishment of Academy of Rehabilitation Psychology

For many years, the members of the ABRP Board have taken responsibility for both credentialing, continuing education, and recruitment. As the demands associated with these functions have grown, the ABRP Board approved the creation of a separate Academy of Rehabilitation Psychology. ABRP will be responsible for examinations and credentialing; the Academy will be responsible for continuing education, recruitment, and other activities as allowed by their IRS status.

The ABRP Board elected the first Academy Board of Directors. The inaugural Academy Board members are: Shane Bush (President), Steve Wegener (Vice-President), Erin Andrews (Secretary), Terrie Price (Treasurer), and Members-at-Large Chuck Bombardier, Monica Kurylo, and Aaron Turner. We appreciate their commitment to the clinical practice and practitioners of Rehabilitation Psychology. Subsequent Academy Board members will be elected by the members of the Academy.

#### Memorandum of Understanding

ABRP proposed that it be a third party to the Memorandum of Understanding related to the annual conference. The rationale for this change is to ensure that the ABRP Board has a voice at the table to discuss and advocate for content relevant to ABRP candidates and those holding Board certification. The ABRP Board will have discussed this MOU amendment at the Board of Managers meeting, held at this conference.

Respectfully submitted,

Michele J Rusin, PhD, ABPP

President, American Board of Rehabilitation Psychology

## APPENDIX L

### Division 22 Education and Training Committee

Report – February, 2016

|                      |                                      |
|----------------------|--------------------------------------|
| Chair:               | William Stiers, Ph.D., ABPP (RP)     |
| Member:              | Pamela Fitzpatrick, Ph.D., ABPP (RP) |
| Early Career Member: | Philip Uy, Ph.D.                     |
| Student Member:      | Meredith Williamson                  |

**ACTION ITEMS:** none.

**INFORMATION ITEMS:**

#### Division 22 Education and Training Committee Activities

The Committee has completed the following activities during the last year.

##### Rehabilitation Psychology Postdoctoral Training

An updated survey was completed of all psychology post-doctoral training programs in the U.S. which include a component of Rehabilitation Psychology, and information on these programs was sent to the RP list-server. It is also listed on the Div 22 website.

The Council of Rehabilitation Psychology Postdoctoral Training Programs has enrolled members in the Council and has begun formally recognizing training programs meeting the Baltimore Conference Guidelines. There are currently 8 member programs.

##### Specialty Recognition

The Committee worked with the Rehabilitation Synarchy and Division 22 leadership to re-write and re-submit the petition for recognition of Rehabilitation Psychology as a specialty to the Commission for the Recognition of Specialties and Proficiencies in Professional Psychology (CRSPPP). The APA Council of Representatives, on the recommendation of CRSPPP, recognized Rehabilitation Psychology as a specialty.

##### Rehabilitation Psychology Reading List

The Committee has updated the Division 22 Rehabilitation Psychology reading list and distributed this via the list-server.

## **Board of Educational Affairs Activities**

2015 Education Leadership Conference, October 17-20, 2015 in Washington, DC: Translating Psychological Science to Educational Practice, Policy, and the Public – 120 participants, including representatives from 16 psychology education and training organizations, 17 Divisions, 12 APA governance groups, and 13 other psychology organizations.

As a result of recent discussions and recommendations related to the Report of the Independent Review (IR), the APA Board of Directors developed a list of recommended actions, one of which relates specifically to education and training: The Board of Educational Affairs will recommend that the Education Directorate promote a focus on human rights and ethics as a core element of psychology education and training from high school through continuing education offerings.

*APA Recommended Postdoctoral Education and Training Program in Psychopharmacology for Prescriptive Authority*, originally approved by the APA Council of Representatives in 2009, will undergo revision, and a Task Force has been developed.

BEA and BPA have developed materials for training programs to use in understanding and responding to so-called “conscience clauses” wherein trainees object to working with certain minority group patients (e.g., LGBT).

## **Commission on Accreditation Operating Procedures**

The Commission on Accreditation (CoA) accredits 387 doctoral programs, 518 internships, and 113 post-doctoral programs.

CoA approved new Standards of Accreditation for Health Service Psychology and the accompanying Accreditation Operating Procedures. These will take effect in CoA accreditation procedures January, 2017. A few highlights of the new procedures are:

- Length of Accreditation. CoA may grant accreditation for up to 10 years.
- Site Visitor Selection. CoA will select the Site Visit Chair. The program will select the other visitor(s).
- “Intent to Apply” Declaration. The “Intent to Apply” declaration will replace “eligibility.” Programs recognized as “eligible” and “intent to apply” are not accredited, rather are declaring their intent to apply for accreditation.
- New Doctoral Application Options. Beginning in January 2017, doctoral programs may submit an application for CoA to acknowledge a program’s “intent to apply” declaration (not an accredited status) or for CoA to approve “accredited, on contingency” status (an accredited status).

## **Results of 2015 Psychology Internship Match**

Internship match in 2015:

- 70% of applicants matched to accredited programs
- 20% of applicants matched to unaccredited programs



- 10% did not match

## **The Centralized Application Service for Graduate Psychology (PSYCAS)**

This service (<http://www.apa.org/education/grad/psycas-brochure.pdf>) centralizes applications to psychology graduate schools. It is free to graduate programs, and costs students \$100 for the first application and then \$40 for each additional application. Students have to submit only 1 transcript and 1 set of recommendation letters.

## **APA Activities in Support of Psychology Education**

### Precollege and Undergraduate Education in Psychology:

APA Office of Precollege and Undergraduate Education

<http://www.apa.org/ed/precollege/index.aspx>

#### High School Psychology

Teachers of Psychology in Secondary Schools (TOPSS)

<http://www.apa.org/ed/precollege/topss/index.aspx>

National Standards for High School Psychology Curricula

<http://www.apa.org/education/k12/national-standards.aspx>

Guidelines of Preparing High School Psychology Teachers

<http://www.apa.org/education/k12/teaching-guidelines.aspx>

#### High School Psychology Resources

- Psychology Unit Lesson Plans
- Resource Manual for New Teachers of High School Psychology
- Videos for High School Psychology Teachers
- Online Psychology Laboratory

#### Community College Psychology

Psychology Teachers at Community Colleges (PT@CC)

<http://www.apa.org/ed/precollege/undergrad/ptacc/index.aspx>

#### Community College Psychology Resources

- Online Psychology Laboratory
- Adjunct Faculty Resource Manual

## Undergraduate Psychology

### Undergraduate Education in Psychology

<http://www.apa.org/ed/precollege/undergrad/index.aspx>

### Guidelines for the Undergraduate Psychology Major

<http://www.apa.org/ed/precollege/about/psymajor-guidelines.aspx>

### Principles for Quality Undergraduate Education in Psychology

<http://www.apa.org/education/undergrad/principles.aspx>

### Strengthening the Common Core of the Introductory Psychology Course

<http://www.apa.org/ed/governance/bea/intro-psych-report.pdf>

## Graduate and Postgraduate Education

### Competency Initiatives in Professional Psychology

<http://www.apa.org/ed/graduate/competency.aspx>

- A Practical Guidebook for the Competency Benchmarks
- Final Report of the APA Task Force on the Assessment of Competence in Professional Psychology
- Revised Competency Benchmarks for Professional Psychology
- Competency Assessment Toolkit for Professional Psychology
- Resources Related to Students with Competence Problems
- Interprofessional Professionalism Collaborative

### Internship Support

APA has developed an internship stimulus package that has set aside up to \$3 million over three years to help qualified, non-accredited internship programs take the steps necessary to become APA-accredited. APA is giving priority to programs that seek to increase their number of internship positions, that serve historically underserved populations and that prepare psychologists for working in the 21st century health-care system, such as primary-care settings and community health centers. The awards could potentially add 500 new internship positions over the three-year period.

<http://www.apa.org/monitor/2013/03/internships.aspx>

As of the end of 2014, \$2 million has been granted to programs (an average of \$20,000 each to 100 internship programs) to help them gain APA accreditation. It is anticipated that an additional \$500,000 will be granted in 2015. The remaining \$500,000 will be

used to develop informational resources and consulting services to programs seeking APA accreditation, and to pursue regulatory reform to allow interns to bill for services.

The APA Grants for Internships Program awarded the first round of funding in December 2012. Since then, 123 programs have received grant funding, 31 have applied for APA-accreditation, and 18 programs have received APA-accreditation. These newly accredited programs have added 102 placements to the pool of accredited internships. The next cycle of funding is expected to open in January 2016. While the number of accredited internship positions is growing it remains inadequate to meet the number of applicants.

Respectfully submitted,

William Stiers, Ph.D., ABPP (RP)

Pamela Fitzpatrick, Ph.D., ABPP (RP)

Philip Uy, Ph.D.

Meredith Williamson, Ph.D.

Appendix M: **REPORTS: NO ACTION, NO DISCUSSION**

Secretary's Report (Rath)  
Continuing Education (CE) Committee (Gorgens)  
Diversity Committee (Perrin, Sanchez, Lee)  
Interdivisional Healthcare Committee (Glueckauf, Nierenberg)  
Nominations & Elections Committee  
Practice Committee (Signoracci)  
Section 1 (Lahey)  
Section 2 (Pilarski, Lee, Wilson)  
Early Career Psychologist SIG (Drake, Johnson)  
Psychologists with Disabilities SIG (Andrews)  
Public Interest Leadership Conference, Member-at-Large Report (Reid-Arndt)  
*Rehabilitation Psychology*, Editor's Report (Wegener)  
Thomas A. Martin – FRP Ethics Presentation  
Board of Professional Affairs (BPA) Liaison Report (Signoracci)  
Board of Scientific Affairs (BSA) Liaison Report (McDonald)  
APAPO Committee for the Advancement of Professional Practice (CAPP) Liaison Report  
Committee on Disability Issues in Psychology Liaison Report (Duchnick)  
Psychology in the Workplace Network Liaison Report (Johnson)

## **Secretary's Report**

February 2016

### **Summary**

Continued and extended ongoing work toward archiving and maintaining Division records. Served as advisor to Communications Committee, under the leadership of Committee Chair, Kimberly Monden, PhD.

### **Activities**

APA Communities, the platform that housed Division Archives, was discontinued on September 15, 2015.

- Moved all archived materials from APA Communities to a dedicated folder on the Division's apa.div22 Google drive.
- The Archives are accessible to all Division members, using the following link: [https://drive.google.com/folderview?id=0B\\_5\\_9EQ2Zz9taENEWVBzRHIYdUk&usp=sharing](https://drive.google.com/folderview?id=0B_5_9EQ2Zz9taENEWVBzRHIYdUk&usp=sharing)

Worked with members of the Communications Committee, under Dr. Monden's leadership, to verify and ensure accuracy of all material on Division website,

Worked with Dr. Monden to recruit and advise additional student (Coralynn Long), ECP (co-chair Amanda Childs, PhD; Valerie Ellois, PhD), and mid-career members (Lynn Schaeffer, PhD) to Communications Committee.

Maintained and distributed Executive Committee minutes, for both in-person meetings and teleconferences.

Updated relevant Division documents to reflect current officers and their terms, including Division stationary, current officers list, RPSynarchy list, and ballot history.

In consultation with RP15 Program Chair, Gina Signoracci, PhD, archived RP15 materials to dedicated folder on "apa.div22" Google Drive, in order to provide a secure, centralized repository for records related to CE credits, etc.

In consultation with RP16 Program Chair, Jennifer Jutte, PhD, facilitated use of apa.div22" address and Google Drive for email and documents related RP16 conference planning.

Worked with Michele Rusin, PhD, to archive complete set of program brochures for all past RP conferences.

## **Future Plans**

Update, maintain, and archive relevant Division documents, as needed.

Organize current Division archives to be more accessible and user friendly.

In consultation with Communications Committee, consider long-term alternatives to maintaining archives on apa.div22 drive, such as hosting archives on Division website.

In consultation with RP16 Program Chair, Jennifer Jutte, PhD, transfer all RP16 files to dedicated folder on “apa.div22” Google Drive, after RP16 wrap up, in order to provide a secure, centralized repository for records related to CE credits, etc.

Facilitate use of “apa.div22” address and Google Drive for email and documents related to RP17 conference planning

Respectfully Submitted on 2/4/16,

Joseph F. Rath, PhD  
Secretary, Division 22

## Continuing Education (CE) Committee Semi-annual Report – RP 2016

Atlanta 2/19/16

This has been another busy six months for the Division's CE programming. Since my report at APA 2015 (August, 2015) we have sponsored the CE activities for another 13 programs. Our three enduring distance programs with the National Center for Disaster Medicine & Public Health continue and we are sponsoring the CE for an online course being developed with Vista LifeSciences as well. All told, since August, the CE program educated nearly 3600 of our colleagues and we are well over our projections with \$10,460 in revenue this year. You will find a summary of the completed 8/2015-2/2016+ CE activity on the next page.

In the coming six months we will continue our existing partnerships with PESGCE, a commercial CE provider interested in online education. Recall that PESGCE is hosting the *National Center for Disaster Medicine & Public Health: Psychosocial Impacts of Disasters on Children and Radiation Disaster Issues in Children* online program with our CE sponsorship. We are pleased to also be collaborating with Vista LifeSciences and the Colorado Department of Labor and Employment.

The CE Committee remains committed to generating revenue and visibility for the Division. We have instituted an increase in CE fees for 2016 (see below) and are working with the Education Committee to develop the infrastructure to support the exchange of undergraduate/graduate/post-graduate teaching materials for rehabilitation psychology (someday also High School). This taskforce is working first with Brad Daniels to support the design of the first undergraduate syllabus for that purpose. He has agreed to share the final product in a library hosted by the new website. In the meantime, together with this fabulous team (Dr's Rath, Carter and Gontkovsky) and the support of the executive committee, the CE programs can be expected to have another banner year.

Our 2016-2017 sponsor costs are listed below (payable to APA Division 22 at time of contract or in annual installments). Pricing depends on the oversight required and starts at:

### **For-Profit Programs**

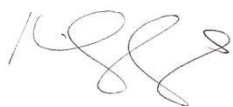
\$1500 Conference (10+ hours)  
\$1000 Conference (4-10 hours)  
\$500/yr Distance Education  
\$500 Workshops (<4 hours)  
\$100 Workshops 1-3 hours

### **\*No Fee Programs**

\$750 Conference (10+ hours)  
\$500 Conference (4-10 hours)  
\$200/yr Distance Education  
\$200 Workshops (<4 hours)  
\$25 Workshops 1-3 hours

**There is a \$50 CE application charge and a \$50 cancellation fee**

Respectfully Submitted on 1/27/16,



**8/2015-8/2016 APA Division 22 (Rehabilitation Psychology) Continuing Education Activity Summary**

**Activity Format Codes:** W – Workshop C – Conference H – Homestudy CO – Co-sponsored LS – Lecture Series IS – In-Depth Series

| Title of Activity  | Number of CE Credits | Date(s)            | Number of Psychologist Participants | Number of Non-Psychologist Participants | Activity Format | Co-Sponsored  |
|--|----------------------|--------------------|-------------------------------------|---|-----------------|---|
| National Center for Disaster Medicine & Public Health: Tracking and Reunification of Children in Disasters | 1.0                  | 10/13-Present      | 241                                 | 444                                     | H               | National Center for Disaster Medicine & Public Health<br><br>Knowledge & Learning |
| National Center for Disaster Medicine & Public Health: Psychosocial Impacts of Disasters on Children       | 1.0                  | 10/13-Present      | 4                                   | 70                                      | H               | National Center for Disaster Medicine & Public Health<br><br>Knowledge & Learning |
| National Center for Disaster Medicine & Public Health: Radiation Disaster Issues in Children               | 2.0                  | 10/13-Present      | 4                                   | 28                                      | H               | National Center for Disaster Medicine & Public Health<br><br>Knowledge & Learning |
| <i>Vista LifeSciences Automated Neuropsychological Assessment Metric E-course training</i>                 | <i>1.0-3.0</i>       | <i>Winter 2015</i> | <i>n/a</i>                          | <i>n/a</i>                              | <i>H</i>        | <i>Vista LifeSciences</i>   |
| <i>PVA SUMMIT 2015</i>   | <i>22.5</i>          | <i>9/1-9/3/15</i>  | <i>7</i>                            | <i>151</i>                              | <i>C</i>        | <i>Paralyzed Veterans of</i>  |



|   |              |                       |            |            |           |   |
|---|--------------|-----------------------|------------|------------|-----------|---|
|   |              |                       |            |            |           | <i>America</i>  |
| <i>Association for Spinal Cord Injury Professionals Annual Pre-Conference</i>   | <i>9.5</i>   | <i>9/6/15</i>         | <i>1</i>   | <i>126</i> | <i>C</i>  | <i>Association for Spinal Cord Injury Professionals (ASCIP)</i> |
| <i>Association for Spinal Cord Injury Professionals Annual Conference</i>   | <i>20.75</i> | <i>9/7-9/9/15</i>     | <i>23</i>  | <i>715</i> | <i>C</i>  | <i>Association for Spinal Cord Injury Professionals (ASCIP)</i> |
| <i>2015 Defense Centers of Excellence for Psychological Health and Traumatic Brain Injury (DCoE) Summit: Continuum of Care and Care Transitions in the Military Health System</i> |              | <i>9/9-9/11/15</i>    | <i>222</i> | <i>632</i> | <i>C</i>  |   |
| <i>Therapeutic Risk Management of the Suicidal Patient</i>  | <i>1.5</i>   | <i>9/24/15</i>        | <i>109</i> | <i>162</i> | <i>LS</i> |   |
| <i>American College of Rehabilitation Medicine-ACRM Conference</i>  | <i>46.25</i> | <i>10/25-10/30/15</i> | <i>59</i>  | <i>259</i> | <i>C</i>  | <i>American College of Rehabilitation Medicine</i>              |
| <i>Level I Accreditation Seminar</i>  | <i>7.5</i>   | <i>12/3/15</i>        | <i>8</i>   | <i>104</i> | <i>W</i>  | <i>Colorado Division of Worker's Compensation</i>               |
| <i>American Congress of Rehabilitation Medicine (ACRM) – Cognitive Rehabilitation Training</i>  | <i>12.5</i>  | <i>2/6-2/7/16</i>     |            |            | <i>C</i>  | <i>American Congress of Rehabilitation Medicine (ACRM)</i>      |

|   |      |              |  |  |   |   |
|---|------|--------------|--|--|---|---|
| American Congress of Rehabilitation Medicine (ACRM) – Cognitive Rehabilitation Training | 12.5 | 2/8-2/9/16   |  |  | C | American Congress of Rehabilitation Medicine (ACRM) |
| American Congress of Rehabilitation Medicine (ACRM) – Cognitive Rehabilitation Training | 12.5 | 2/27-28/16   |  |  | C | American Congress of Rehabilitation Medicine (ACRM) |
| American Congress of Rehabilitation Medicine (ACRM) – Cognitive Rehabilitation Training | 12.5 | 4/13-4/14/16 |  |  | C | American Congress of Rehabilitation Medicine (ACRM) |
| American Congress of Rehabilitation Medicine (ACRM) – Cognitive Rehabilitation Training | 12.5 | 6/4-6/5/16   |  |  | C | American Congress of Rehabilitation Medicine (ACRM) |

## **Diversity Committee Report**

February 2016

Chair: Paul Perrin

Co-Chair: Jennifer Sanchez

Past-Chair: Eun-Jeong (EJ) Lee

Members: Juan Carlos Arango, Jacob Chan, Scott Fernelius, Anthony Lequerica, Phillip Keck, Melody Mickens, Preeti Sunderaraman, Krystal Drake, Sandra Fitzgerald, Ka Lai (Gloria) Lee, Sonya Kim, Claire Kubiesa, Janet Niemeier, Connie Sung, and Catherine Wilson

### **Executive Summary:**

The size of the diversity committee has increased to 18 members, and we have elected our chair for next year, Jennifer Sanchez, who is currently serving as chair. We have made good progress drafting our D22 cultural competence survey, and our goal is to launch the survey within the next 6 months.

### **Activities:**

- The number of committee members has been increased (15 members → 18 members)
- The committee structure (e.g., chair term, communication channel, research activities)
  - o Chair: Jennifer Sanchez was elected to serve as chair. Her term started right after APA convention as co-chair.
  - o Chair term: Two years (one year as a co-chair and one year as a chair)
  - o Communication channel: Bi-monthly teleconference/Google drive
- Discussions at the APA conference in Toronto
  - o Discussed whether to attempt to convert the committee to section in D22. This is still in the discussion phase, however, so no executive action is currently needed.
  - o Discussed plans for the Survey Task Group (EJ Lee, Jacob Chan, Philip Keck, Paul Perrin, and Connie Sung) regarding planning meetings to draft survey items based on APA guidelines. Planed to come up with the final version of survey in February 2016 at the mid-year conference and conduct the survey study after getting the board's approval.
- The mid-year conference activities: Breakfast round table session to promote the committee activities (Paul Perrin).
  - o Finalize cultural competence survey draft.
- Plans for the next 6 months
  - o Launch D22 cultural competence survey.

**Action item:** None

***Interdivisional Healthcare Committee  
Division 22  
2016 Mid-Year Report***

Several topics of importance to Division 22 have been addressed since our 2014 annual meeting in Washington, DC and in the subsequent months leading to the Division 22's mid-year meeting. These topics include:

- 1. Clinical Practice Guidelines**
- 2. Integrated Care Agenda: Developing a Common Framework**
- 3. Integrated Primary Care: Developments in Psychology Graduate-level Coursework**
- 4. H&B and 2016 CMS Proposed Rule on Psychology Updates and Medicaid Database Proposal**

Rob Glueckauf and Barry Nierenberg are the IHC representatives for Division 22. Rob Glueckauf chairs this committee, which also includes representatives from Divisions 12-2, 17, 38, 40, 43, and 54, as well as liaisons from the APA Practice Directorate, CAPP, and APA Center of Psychology and Health.

Below is a synopsis of discussion from several agenda items and subsequent initiatives:

**I. Clinical Practice Guidelines**

Lynn noted three clinical practice guidelines are currently in process, including the topics of depression in older adults, PTSD and childhood obesity. APA also hopes to partner with child and adolescent psychiatry to develop a guideline on disruptive behavior disorders.

APA Committee on Aging (CONA) proposed creating a guideline on non-pharmacological interventions for agitation in older adults. However, there wasn't sufficient evidence to justify the development of a new guideline.

It was noted that APA plans to move away from guidelines around specific disorders and shift more to translating guidelines from research to practice (i.e., how do we use practice-based evidence). An example of this type of guideline might be providing a snapshot of what procedures have been put in place in psychology clinics with positive outcomes, such as keeping high service utilizers out of hospital.

APA also has developed a working partnership with the United States Preventive Services Task Force (USPSTF). The latter will notify APA about proposed topics of mutual interest. APA, in turn, plans to help disseminate USPSTF practice guidelines to APA members and affiliates.

On a number of occasions Dan has been involved in developing or reviewing evidence-based medical treatment guidelines. He recently reviewed national guidelines for treating back injuries for the American College of Occupational and Environmental Medicine, and was asked if he was serving in the capacity of an expert, or if he was representing a society. He has always had to answer that he was not representing the opinion of any society, nor was he appointed by any society to serve. This gives him less influence, as other members of the panels were representing some constituency. There isn't an existing mechanism to involve APA in the guideline development process. Mechanisms to consider would include 1) having APA develop a means of endorsing guidelines developed by other societies or 2) having APA appoint an expert to serve on a panel, and allow that expert free reign to exercise his/her judgment so that this service does not constitute APA's opinion.

Kate suggested APAPO may provide a mechanism for reviewing guidelines to determine whether it can be endorsed that can move faster. Currently, practice guidelines have to go to APA Council of Representatives for review first. However, streamlining such efforts will need to be addressed after the Hoffman report issues are addressed.

## **II. Integrated Care Agenda: Developing a Common Framework**

Doug has been working hard to meet with partners and those in other fields to inform them about the important contributions of psychologists in integrated care settings. He reported APA has completed PowerPoints, briefing sheets and videos highlighting the work of psychologists in integrated care settings:

**PowerPoints:** 'Making the Case for Psychologists in Integrated Care' 'New Payment Models' and 'How-to Get Started Practicing in an Integrated Care Model.' (See briefing sheet for details on these offerings)

**Briefing Sheets:** A look at web traffic numbers: 1K-3K hits on briefing sheets; we received 130K unique hits on the perinatal depression briefing sheet. For the future, Doug and his team plan to evaluate what the public looks for on the web and whether there is a need we can fill to help prioritize future briefing sheet topics. Doug is not actively seeking additional briefing sheet topics at this time.

**Videos** The first three are pediatrics, obstetrics, and family medicine. Final versions will be completed by end of August 2015.

Intended audience: The first audience is psychologists (students to mid-career who want to see what integrated care looks like- a flavor of what it is like.)

Three variables were weighed in determining the focus of the videos: cost (so determined location of shoot), diversity, and focus on early career psychologist

The Center for Psychology and Health also launched a small grant program in March 2015. Five grants were awarded (see supplemental sheet for details of funded programs). Awardees tended to be investigators whose programs had tracked patient outcomes and utilization of services in a manner that allowed comparison of presence and non-presence of psychologists in setting. Doug underscored the importance collecting cost-related data. Psychologists need to substantiate the value of their services to be competitive in the health care market place.

Doug would like to focus on three initiatives: (1) developing more high-impact, integrated care videos, (2) continue small grant program funding, and (3) expand conversations with other organizations and communicating with public.

### **III. Integrated Primary Care: Developments in Psychology Graduate-level Coursework**

Bill, Nancy and colleagues have been working for three years creating an online course on integrated primary care (Note: these are different than the integrated care videos described by Doug Tynan above- they may serve as useful supplements to this course). Four modules, a training manual, extensive notes and references have been completed thus far. The modules can be used in graduate school/internships; Programs that want to provide an integrated care course but don't have faculty to do it.

There is interest in creating 11 topic modules. Bill and Nancy need to know what other divisions are doing in this domain. They don't want to duplicate efforts. The course has undergone initial field testing. Bill and Nancy are actively seeking feedback on how best to disseminate the online course and get further feedback on initial modules.

**ACTION ITEM #1: IHC will help identify a point person from each division who will help promote the use of these integrated-care educational materials.**

### **IV. H&B and 2016 CMS Proposed Rule on Psychology Updates and Medicaid Database Proposal**

**Randy:** The recent release of CMS proposed rulings challenges the value of psychology in collaboration with other health care services and neuropsychological assessment. The issue is that we have not been able to define our unique role. It is difficult for the actuaries and statistical modelers to figure out the costs of such psychological services.

Two problems exist:

1. We can't decide as a field how to approach this problem

2. Limited data have been collected on cost savings (what do we save, what does it cost compared to other providers)

He noted that Doug has done yeoman's work in promoting our value, particularly in the integrated care arena.

Sept 8 is the deadline for response to government regarding the current proposals under review at CMS. Bundles appear to be another term for the old fee-for-service model. CMS bundles the payments, but then the facility distributes the fees based on the services provided. Same payment models - we just aren't in them. These models have identified pharmacotherapy as first line treatment for all primary care mental health.

Doug reported legislation for this is very narrow in scope. This legislation needs to be redrafted so as to allow alternative models of care including behavioral treatments, so that patients can have access to a broader range of services depending on age, diagnosis, and the patient's particular needs and wishes.

Nancy suggested it would be helpful to work with other provider groups about this issue and talk to them about this narrowing of treatment options. Other mental health disciplines may be our allies because they see us as leaders in this area.

Randy emphasized this isn't the only model of health care, but it is the only model you can score.

Barry stated that if the current CMS rulings are endorsed, they will become a template for peds and geriatrics.

**ACTION ITEM #2:** IHC members will be ready to respond with alerts from the practice organization and to distribute to our division members.

**ACTION ITEM #3:** Kevin Smith and Steve Gillaspay will write a letter about the Oklahoma Medicaid database and forward it to Rob for review. They will emphasize value to practitioners and recommend CAPP find resources to continue to collect data. Kate will forward the final version of the letter to CAPP.

Respectfully submitted,

Rob Glueckauf, IHC Chair and Division 22 representative  
Barry Nierenberg, Division 22 representative

## Nominations & Elections Committee

### Report for 2016 Midyear Division 22 Board Meeting

Enthusiasm for running for office is high. Here is list of members who have thrown in their hat to run as of February 3, 2016.

#### *Office (Current Occupant)- Candidates*

President-Elect (Lisa Brenner)- 1. Michelle Meade

Treasurer (Aaron Turner)- 1. Abbey Hughes, 2. Kimberly Monden

MAL (Eun-jeong Lee)- 1. Jacqueline Kaufman, 2. Jennifer Duchnick

MAL (Beth Rush)- 1. Krystal Drake, 2. Paul Perrin

CoR (Kim Gorgens)- 1. Kim Gorgens 2. Erin Andrews

I am still searching for at least one additional member to run for President. For all offices, service begins in August 2016, immediately after our board meeting takes place, and runs through August 2019, which is a three-year term.

Nominations for President are due to APA by February 15. Candidates are asked to submit election statements by April 14. The ballot will be distributed by APA to all members on April 15. Voting will close in late May; results will be announced in mid-June.

The members of the committee this year are President Kate Brown and President-elect Lisa Brenner in addition to me.

Respectfully,



Gitendra Uswatte, PhD

Past-President & Chair of Nominations and Elections Committee, APA Division 22

Professor of Psychology & Physical Therapy, University of Alabama at Birmingham



## Practice Committee Report

### Executive Summary

Gina Signoracci, PhD began her role as Chair of the Practice Committee in May 2015. The Practice Committee has met 4 times between May 2015 and date of this report. We remain focused on two primary concerns (1: Scope of Practice for Rehabilitation Psychologists including recognition/inclusion regarding neuropsychological assessment and 2: Current billing/coding practices in light of move to DSMV and Affordable Care Act.

Related to these items, Practice Committee has been busy with the following:

Members of the Practice Committee were involved in submitting a collaborative presentation for APA regarding TBI. While the presentation was not accepted, it may be reconsidered for other aspects of APA programming.

Gina Signoracci, PhD has continued to attempt to reach Dr. Judith Page, president of the American Speech, Language, Hearing Association regarding the exclusion of Rehabilitation Psychology in the interdisciplinary team statement posted on the ASHA website. This issue remains unresolved.

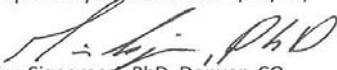
Kate Brown, PhD, Division 22 President, posted a request to the listserv re: potential collaborations between Div 20 Science & Practice Committees with APAPO to develop a survey about patient and family experiences of inpatient treatment. The original request comes from The Centers for Medicare and Medicaid Services (CMS). Kim Peters, PsyD, volunteered to represent our committee on this effort and was connected with Science Committee to begin working together.

### Future Plans

Practice Committee, namely Scott Burton, PhD, is holding a roundtable discussion at RP16 entitled *Practice and Survival in the Wake of ACA*, which will bring together several topics including: use of PQRS as a new standard of practice for assessment particularly for Medicaid reimbursement, coding/billing, and other practice issues that have been informed by changes to ACA, ICD-10, and DSM-V.

Lynn Bufka, PhD of the APA has stepped in to present a talk regarding ICD-10 coding/billing at RP16 in lieu of original speaker Tony Puente, PhD as he will be assuming his role as APA President-Elect.

Respectfully Submitted on 1/25/16,

  
Gina Signoracci, PhD, Denver, CO  
Chair, Practice Committee

# Section Reports

## Section 1 – Pediatrics, Annual Report of APA

### Section Information

Contact Info: Division 22, Section 1, Sarah Lahey, PhD, President, 904.345.7609, sarah.lahey@brooksrehab.org

Membership Numbers: 49 members

### Activities

Executive Summary: Since the last report at APA (August, 2015), our energies have been focused in the following general categories: 1) increasing pediatric content at the Rehabilitation Psychology Annual Conferences and APA conference in Denver and 2) increasing membership and involvement in the section through continued outreach to new Division 22 members and members of other professional organizations.

- 1) A total of 10 pediatric-focused proposals were submitted for consideration for the 2016 Division 22 annual conference. Three were selected, including a symposia focusing on the areas of transition planning across the lifespan, ethical dilemmas and the role of the rehabilitation psychologist, and parenting with a disability. Our section will also be chairing a multi-divisional symposium which has been accepted through the highly competitive Collaborative Programming proposal mechanism for the 2016 APA Annual Convention in Denver, CO (title: Cognitive Rehabilitation for Neurodevelopmental Disorders: Integrating Interventions & Technology). This symposium will include two presenters from Division 22 (section 1) as well as representation from division 40, 16, 33, and 54.
- 2) Our efforts are ongoing to make contact via email to all of the newly identified Division 22 Campus Chapters in order to introduce Section 1 and encourage participation for those interested in pediatric rehabilitation. This has yielded an increase in 4 student members. Efforts to establish a mutually beneficial and collaborative relationship with outside professional organizations (i.e., American Congress of Rehabilitation Medicine Pediatric and Adolescent Task Force/Networking Group; APA Division 40) continue in order to increase Section 1 membership and improve the connection with others who do similar work. Both Sarah Lahey and Jacqueline Kaufman attended networking groups at ACRM in Dallas to identify areas of future collaboration. Discussions continue.

Planned Initiatives: Section 1 plans to continue outreach efforts to Division 22 members and outside professional organizations. Success of these efforts will be measured not only by increased membership numbers of the Section, but more importantly in the manifestation of completed projects. Potential projects include the maintenance of a quarterly Section 1 Newsletter – planned for dissemination in April 2015, and an online resource page centered on transition planning for practitioners across the lifespan – planned for launch in approximately 1 year. A final initiative includes the creation of a pediatric/lifespan track at the 2017 Rehabilitation Psychology Annual Conference.

## **Advocacy**

Did the section conduct any lobbying activities to influence Federal, State or Local legislation or encourage others to do so in collaboration with APA, the APA Practice Organization (APAPO) or otherwise? **No**

Has the section published any position or policy statements during 2015? **No**

## **Development**

Did the section amend or make any changes to its Bylaws, organizing documents or rules of governing its affairs, e.g. regulations, operating agreement, articles of incorporation or constitution in 2015? **No**

Did the section membership structure change or were any new membership categories created during 2015? **No**

Did the section form any new committees in 2015? **No**

## **Publications/Social Networking**

Does the section have a journal? Yes/**No**

Is the section in the process of developing a journal? Yes/**No**

Is the division developing a book or book series? Yes/**No**

Social Networking: Indicate which of the following are used by your section: APA Communities

Do your social media sites have rules governing participation of persons on these sites? **N/A**

Respectfully Submitted,

Sarah Lahey, PhD

1/10/2016

## **Division 22, Section 2 (Women's Issues In Rehabilitation Psychology) Executive Summary Report from August 2015 to February 2016**

### **Officers**

President: Carrie Pilarski  
Past President: Catherine Wilson  
Membership Chair: Meghan Beier  
President-Elect: Eun-Jeong Lee, PhD

### **Membership 2015**

|                          |     |
|--------------------------|-----|
| International Affiliates | 1   |
| Members                  | 46  |
| Student Affiliates       | 136 |

### **Executive Summary: Section 2 Projects and Activities Aug. 2015 to Jan. 2016**

- Section projects focused on promoting education of women's issues in the following ways
  - Collaborative programming and activities at APA convention
  - Information provided about other relevant events through the Section 2 listserv (i.e. recognizing Women's Equality Day 8/26, sharing about the Multiple Sclerosis Association of American (MSAA) Women's MS Educational Summit)
  - Recognizing relevant research with a yearly poster award
- Section promotion of women leaders (i.e. encouraged involvement in the Leadership Institute for Women in Psychology, nominations made of women leaders for various awards)
- Another focus is on networking and connection among members with section leaders making a concerted effort to utilize the Section 2 listserv, planning a luncheon and breakfast roundtable at RP2016, and efforts to increase connection and interest others in the section by having section ribbons available for nametags at RP2016

### **Additional Business and Details of Activities Outlined Below:**

#### **Section Business**

- Meghan Beier began term as membership chair
- Eun-Jeong Lee began term as president-elect
- Recognition certificate for service was provided to Rhonda Franger, past membership chair

### **August 2015 APA Conference Activities/ Interdivisional and APA Committee Connections**

- Section 2 President attended the Committee on Women in Psychology (CWP) network breakfast meeting on "Diversity and Inclusion" as a means of connecting with CWP and representatives from other divisions and groups to discuss ways to address diversity and issues of gender or gender-nonconforming status.

### **Nominations to Promote Women Leaders**

- Nomination made for Dr. Linda Mona for the Committee on Women in Psychology (CWP) Leadership Award with Dr. Mona receiving the award at APA 2015 during the joint social for CWP and the Society of the Psychology for Women (Division 35, SWP)
- Nominations made on behalf of the section to recognize exceptional members fitting the criteria for the Division 22 Mentoring Award and the Roger G. Barker Distinguished Research Contributions Award. Names of nominees withheld at this time as awards have not been announced.

### **Section 2 Initiatives and Activities for 2016 Include the Following:**

#### **February 2016 Rehabilitation Psychology (Division 22) Mid-year Conference Programming**

- Section 2 will sponsor an award for the poster that best reflects the mission of the section
- Section 2 will host a Networking Luncheon for RP2016
- Section 2 will host a Breakfast Roundtable Discussion
- Section 2 has made nametag ribbons for RP2016 attendees to indicate membership in the section and to encourage others to ask members about the section.

#### **August 2016 APA Conference Programming**

- The following symposium was submitted and accepted through Division 22: Gender Differences in Disability & Rehabilitation Research: The Debate Continues for Women by a panel consisting of Catherine Wilson, Eun-Jeong Lee, and Michelle Meade

#### **Other Activities**

- Ongoing development of a phone workshop series for members
- Need continued efforts to connect with other APA division sections and APA committees

Respectfully Submitted on 1/29/16,

*Carrie R. Pilarski, Ph.D., LP, CBIS*

Carrie R. Pilarski, PhD, LP, CBIS

President, Women's Issues in Rehabilitation Psychology (Division 22, Section 2)

Co-Vice Chair, Special Interest Group of Psychologists with Disabilities (Division 22, SIG)

# **SIG Reports**

## **Early Career Psychologist (ECP) Special Interest Group (SIG)**

Erica K. Johnson, Ph.D., Outgoing Chair

Krystal Drake, Ph.D., Incoming Chair

January 2016

**ACTION ITEMS:** None.

**DISCUSSION ITEMS:** None.

### **INFORMATION ITEMS:**

The mission of the Division 22 Early Career Psychologist Special Interest Group (ECP SIG) is to bring together rehabilitation psychologists who are early career members and/or those members who work with and mentor early career rehabilitation psychologists to represent and advocate for the professional development needs and interests of this highly diverse group.

Goals of the ECP SIG:

- a) Work closely with the ECP Rep to align strategic objectives, particularly related to Division and SIG membership.
- b) Serve as a resource and advocate for ECP representation within all Division 22 task forces, committees, and subcommittees.
- c) Advocate and promote financial awards/discounts to support attendance at the Division 22 Mid-Winter Meeting and APA Conventions.
- d) Partner with Section 2, the Membership Committee and other similarly aligned groups within Division 22 to increase ECP member access to quality mentoring.
- e) Promote the issues related to early career development in Division 22 activities and initiatives.
- f) Serve as a professional networking resource for ECP members.

Accomplishments since the last submitted report:

1. Dr. Drake began transitioning into the role of Chair in 2015, and the co-chair position is currently vacant; Dr. Drake will take the lead on filling this position.
2. The SIG will host a breakfast roundtable at RP16 and is working with Dr. Marlene Vega to coordinate hospitality suite use at APA in Denver in order to conduct our business meeting and networking events.
3. The SIG has established a Google groups list as a private professional consultation and discussion forum for Early Career Rehabilitation Psychologists; announcements to “go live” with the group for membership enrollment are pending.

4. The SIG is in support of Dr. Connie Sung's (current ECP rep) work in the area of a Division 22 needs assessment, per her report at APA in Toronto. The SIG is prepared to assist in the development and dissemination of the needs assessment.

Respectfully submitted,

A handwritten signature in black ink that reads "Erica K. Johnson". The signature is written in a cursive, flowing style.

Krystal Drake, Ph.D.

Erica K. Johnson, Ph.D.

**Report to the APA Division 22 Executive Committee  
Rehabilitation Psychologists with Disabilities Special Interest Group  
February 2016**

- 1.) The SIG has 35 Division 22 members including students, in our google group list.
- 2.) SIG members have worked with RP and ABRP leadership to provide feedback about accessibility at RP 17. SIG members have also consistently provided feedback before and after each RP conference. The consensus is that the division has an increasingly inclusive and welcoming atmosphere toward disabled members.
- 3.) We hold conference calls only intermittently due to scheduling conflicts.
- 4.) SIG members continue to provide mentorship to colleagues and trainees around disability issues.
- 5.) SIG members are collaborating with CDIP and Div 22 section 2 to plan celebrations of the 25<sup>th</sup> anniversary of the ADA, including at APA convention.
- 6.) Ongoing projects among SIG members are studying the experiences of disabled psychology trainees and disabled psychologists, exploring the experience of non-apparent disability, language and disability, and understanding the experience of disability-related microaggressions.
- 7.) Many of our SIG members are presenting at RP 2016, where we will also hold a dinner for disabled psychologists and trainees.



Division 22 – Mid-Winter Meeting, February 2016

Member-at-Large Report - Stephanie Reid-Arndt, PhD, ABPP

Public Interest Leadership Conference

In my role as a Member-at-Large for Division 22, I attended the 1<sup>st</sup> Psychology in the Public Interest Leadership Conference in Washington, D.C. from November 15-17, 2015. Funding for my participation came from the APA Practice Directorate. According to the Public Interest Directorate, there were approximately 125 attendees, representing 42 divisions, the APA Board of Directors, BAPPI, and other APA committees. The purpose of the conference was to enhance our ability to communicate effectively with the public about psychological knowledge and scientific advances.

The conference had 3 tracks focused on communicating with (1) the general public, (2) legislators, or (3) representatives from Federal agencies (e.g., NIH). I participated in a track focused on how to communicate psychology to the general public. General sessions featured psychologists who had been successful in communicating their research knowledge/scientific expertise in ways that could positively impact society. The breakout sessions that I attended provided practical suggestions/guidance for messaging about psychology with the general public.

Key Points for Division 22:

- The Science Committee is on the right track in identifying research to highlight; the Communications Committee can work with them to find ways to publicize the findings beyond our Division members [and they may be doing this already].
- Continuing to communicate with our members about this directorate could be helpful. The PI Directorate is planning to continue to create and make available resources related to communicating about psychology.
- For future conferences, sending someone from the Communications Committee or Science Committee may be of greatest benefit to Div22, though a member-at-large is a good alternative.

# Rehabilitation Psychology

*A Journal of the American Psychological Association*

## Editors' Report 2015 Highlights

### Introduction

- 2015 was the fourth year of publication under the current editorial team. The editorial team consists of: Editor- Stephen T. Wegener (Johns Hopkins University) –Editor, Associate Editors -Maria Schultheis (Drexel University), Beth Slomine Kennedy Krieger Rehabilitation Institute; Renan Castillo, Ph.D. Statistical Editor.
- Publications Manager - We have been fortunate to have the same publication manager for the past year - Ms. Allie Robertson who is excellent.

### Ongoing Activities

- Focus: The focus of the journal remains unchanged:
  - Original empirical research, particularly those manuscripts with a focus on evaluations of interventions and longitudinal studies.
  - Manuscripts that facilitate the translation of research into practice.
  - The goal is to include one review article and one clinical case study in each issue in addition to the traditional emphasis on original empirical research articles. These submissions, as will all other submissions, are subject to peer review. We continue to struggle to achieve this goal; as it has proved difficult to obtain meritorious submissions of reviews and clinical case studies. The number of case studies submitted and accepted has increased in the past year. We continue to solicit these types of manuscripts.
- Impact Statement: To increase the relevance of journal content for practitioners, administrators and educators we continue to require authors to include an Impact Section. At the start of each paper the authors provide 2-3 bullet points, with the header "Impact" that states what the current paper adds to the literature and list one to two practice or policy implications. This section is not a statement of the conclusions, rather a thoughtful series of statements highlighting the novel contribution of the work and translation of the findings for practice or policy. The editorial team continues to educate authors on this requirement. We continue to receive many positive comments from the readership on this section and other APA journals are emulating this practice (e.g., see JCCP TOC) and APA editors are being encouraged to consider a similar approach in their journals.

## Journal Operations

- **Submissions/Rejection Rate**

- New Submissions 2011-94, 2012 - 108, 2013- 100 (97 JBO, 3 EM); 2014 -104; 2015 - 136
- 136 submissions were received in 2015, up 31% from 104 in 2014. This is the largest number of manuscripts ever received by RP (previous high was 108 in 2012). We attribute this to planning two special sections and efforts to invite presenters at scientific meetings to submit to the journal.
- The rejection rate for *Rehabilitation Psychology* has traditionally hovered around 50%. In 2011 -78%, 2012 -63%, 2013 - 48% and in 2014- 54% and in 2015- 52%

## Manuscript Management

- **Journal Turnaround Time**

*This section includes submissions received by the journal office during the specified time period. The statistics are an indication of how long key activities are taking in the process.*

|  |      |
|--|------|
| <b>Submission to Technical Check Complete</b><br><i>Average number of days between the date the manuscript was received and technical check was completed.</i>             | 0.9  |
| <b>Technical Check Complete to Editor Assignment</b><br><i>Average number of days between the date the technical check was completed and the first Editor was assigned</i> | 0.1  |
| <b>Submission to Editor Assignment</b><br><i>Average number of days between the date the manuscript was received and the first Editor was assigned.</i>                    | 0.5  |
| <b>Submission to Reviewer Invitation</b><br><i>Average number of days between the date the manuscript was received and the first Reviewer was invited.</i>                 | 19.6 |
| <b>Submission to First Decision</b><br><i>Average number of days between the date the manuscript was received and the first decision.</i>                                  | 62.9 |

- Individual manuscript lag time from submission to action letter for 2015 averaged 63 days, this is an improvement over 2014 (68 days). Our goal is that 65% of new submissions should receive an action letter in 60 days, and 95% of new submissions should receive an action letter in 90 days. This goal has been achieved. In spite of the improvement we need to continue to focus on this issue with a goal of 50 days.
- To improve our action letter lag times we have taken the following steps:
  - Hold monthly editorial team conference calls to review manuscript progress
  - Continue to requiring authors to provide three potential reviewers for their submission. This has facilitated identification of reviewers with expertise in the area of submission and improve reviewer response.
  - Each action editor reviews each manuscript each week to check on the number of completed reviews and take action to allow for timely action letter.
  - Assigning increased number of reviewers to avoid the need for new review requests on the same manuscript/submission.
- **Editorial Board**
  - We were unable to obtain data on the number of men, women, minority individuals (including those with disability) on the Editorial Board for 2015. We are working to correct this.
  - We revised the editorial board in 2014, retiring 10 individuals and adding 7, 5 of whom are women. Our goal is to improve our board diversity. We are particularly interested in adding individuals with self-identified disability and meritorious Early Career Psychologists.

### **Impact Factor**

- Rehabilitation Psychology has had a relatively steady increase in impact factor over the past five years. For 2014 we saw an increase to 1.84. The five year impact factor running average has been 2.19 (range 1.2-2.2). The 5 year Impact Factor has increased 2.55 in 2014.

### **Journal Ranking**

- For 2014 the Rehabilitation Psychology has an Impact Factor of 1.84. The mean impact factor for journals in the Rehabilitation category is 1.1. Rehabilitation Psychology ranks in the top quartile of journals in the Rehabilitation category. The mean impact of factor of journals in clinical psychology is 1.95. Rehabilitation Psychology ranks in the 2nd quartile of journals in the Clinical Psychology category.
- The listing of Rehabilitation Psychology in Index Medicus has contributed to the continued increase in the impact factor and, more importantly, made the knowledge available to a much wider rehabilitation audience.

## New Activities

- Clinical Outcome Measures
  - Starting in May 2015 each issues has had a “Tear Sheet” highlighting a measure useful to clinicians and quality improvement efforts. The articles are developed by authors in conjunction with the Rehabilitation Measures Database and the Science and Practice Committee of Division 22 of APA (Rehabilitation Psychology). The goal is for this new contribution will make the journal more relevant for our clinician members. The articles are published in the “Other” pages of the journal. The measure submissions are not be sent for peer review, rather are vetted by the Science and Practice Committee of Division 22 under the leadership of Lisa Brenner, Ph.D and Maria Schultheis Ph.D. Associate Editor. The articles are not be archival and thus are not used in the calculation of Impact Factor of the journal.
- Podcast
  - In conjunction with the Division 22 Science and Communication Committees we are selecting one article each issue for a podcast interview with the lead author. Thanks to Lisa Brenner, Ph.D. for technical support and Kim Monden Ph.D. as Chair of the communications Committee. The podcasts are posted to the Division 22 website: <https://soundcloud.com/apadiv22/podcast-01-may-2015>
- Special Sections

Two special sections were developed:

  - A Special Section on "Foundations of Rehabilitation Psychology" for 2016. This special section will focus on the Foundation Principles of rehabilitation psychology and how these principles are reflected in research, practice and society in the 21st century. All submissions will underwent peer review evaluations. Stephen Wegener, PhD. RP Editor serve as the section editor along with guest editors, Dana Dunn, Ph.D., and Dawn Ehde, Ph.D. Seven manuscripts were accepted and were published in February, 2016.
  - A Special Section on "The Role of Rehabilitation Psychology in Critical Care and Acute Medical Settings" for 2016. This special issue is intended to highlight the potential relevance of rehabilitation psychology to critical illness and acute medical care. The editors for this section are Jennifer E. Stevenson (Guest Editor), James C. Jackson (Guest Editor) and Beth Slomine (Associate Editor). Nine manuscripts were accepted and re scheduled to be published in April, 2016.
- New Editor
  - The current editor's term expires in 2017. A search committee has been formed by the APA Publications and Communications Committee. Bob Frank, Tim Elliott and Kate Brown are part of the search process.

Submitted by: Stephen T. Wegener –Editor  
Maria Schultheis and Beth Slomine – Associate Editor

**MEMORANDUM OF UNDERSTANDING**  
**THOMAS A. MARTIN - FRP ETHICS PRESENTATION AT**  
**REHABILITATION PSYCHOLOGY CONFERENCE**

This Memorandum of Understanding (hereinafter referred to as "Memorandum") made effective December 29, 2015 ("Effective Date") by and between DIVISION 22 REHABILITATION PSYCHOLOGY, a not-for-profit division of the American Psychological Association headquartered in Washington, D.C. (hereinafter referred to as "Division 22"), the FOUNDATION FOR REHABILITATION PSYCHOLOGY, INC. (FRP) and Shane Bush, Ph.D., ABPP, an individual member of Division 22

WHEREAS, Division 22 is a member services organization dedicated to advancing the education, practice, and positive social impact of rehabilitation psychologists; and

WHEREAS, FRP is a charitable (501(c)3) corporation whose mission is advancing the psychology of disability and chronic illness, and

WHEREAS, Shane Bush, Ph.D., ABPP, is an individual member and Fellow of Division 22;

WHEREAS, Division 22 and FRP have worked in concert to support professional education and predoctoral research in Rehabilitation Psychology to address the educational, and professional needs of rehabilitation psychologists and trainees; and

NOW, THEREFORE, the parties hereto, in consideration of the promises and covenants between them made and entered into, mutually agree and understand, the following terms and conditions hereinafter set forth, as follows:

**I        TERM**

- a.        The term of this Memorandum shall be for a period of five (5) years from the Effective Date as set forth herein and shall, at the end of that 5-year period, unless terminated by any party upon no fewer than six (6) month's notice, with termination to be effective at the conclusion of the final annual 5<sup>th</sup> Conference.

The terms of this agreement shall be reviewed during the 6 months preceding its expiration, with input provided by Shane Bush, Ph.D. for the purpose of amending the agreement, if needed. Any document presented by Shane Bush, Ph.D. will be renewed or rejected *in toto* by the Division 22 Executive Committee and the FRP Board.

- b.        This Agreement shall automatically terminate in the event that this Agreement is declared illegal, void or unenforceable, by the insolvency, bankruptcy, or dissolution of any party, or by mutual agreement of the parties.

**II.      PURPOSE AND GUIDING PRINCIPLES**

- a.        The purpose of the Thomas A. Martin- FRP Ethics Presentation is to strengthen the commitment to ethical behavior of Rehabilitation Psychologists by promoting professional ethics education and honoring the memory of Thomas A. Martin, Ph.D., ABPP who was highly respected as a rehabilitation psychologist for

his commitment to advocating for persons with all types of disabilities.

- b. The Thomas A. Martin- FRP Ethics Presentation shall be an annual event for the next five years at the annual Rehabilitation Psychology conference which is a multi-day event consisting of educational tracks, poster/paper sessions, mentoring and business sessions, and networking opportunities, and for which continuing education credits may be appropriately granted.

### **III. GOVERNANCE**

- a. The Thomas A. Martin- FRP Ethics Presentation speaker and/or content will be selected by the Division 22 Rehabilitation Psychology Conference Program Committee via selection criteria to be determined by the Committee to honor the intent of this presentation.
- b. Division 22 RP conference Chair will work with the Division 22 Awards Chair if a plaque is included in the remuneration.
- c. Division 22 will maintain a Program Manual to operationalize the specific responsibilities of each organization and its designees, following the general guidelines as stated below.

### **VI. FINANCIAL PROCEDURES**

- a. Shane Bush, Ph.D., ABPP will donate \$1000.00 annually to FRP for the designated purpose of covering the costs of the Tom A. Martin-FRP Ethics Presentation.
- b. FRP will donate \$1000 to Division 22 annually for purposes of this presentation.
- c. Monies will be allocated by the Division 22 Program Chair to cover fees associated with conference registration, travel and hotel costs, honorarium and/or plaque(s).
- d. It will be the responsibility of the Division 22 Treasurer to maintain records of the lecture budget, work with the conference planning committee in planning expenditures of the speaker(s) based on anticipated costs, and to report to the Division 22 Program Committee upon request.
- e. Dr. Bush will donate the \$1,000 amount by November 1<sup>st</sup> of the year preceding the presentation. This will be done to ensure the timely transfer of funds from FRP to Division 22.

### **VII. MISCELLANEOUS PROVISIONS**

- a. Recognition of Dr. Martin: Immediately prior to each presentation a brief statement will be read that describes Dr. Martin and his contributions to

rehabilitation psychology and professional ethics. Dr. Bush will provide the statement.

- b. Review and amendment: this Memorandum shall be reviewed annually or upon written request by any of the involved parties and may be amended by a majority vote of the Board of Managers.
- c. Indemnification: The parties mutually agree to indemnify and hold each other harmless from any and all loss, liability of damages (including attorney's fees, costs, and expenses) incurred arising out of, related to, or in conjunction with any acts or activities covered under this Agreement.
- d. This Agreement constitutes the entire agreement between and among the parties and all prior discussions between or among them relating to the subject matter of this Agreement are included herein.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the 29th day of December in the year 2015.

Division 22 Rehabilitation Psychology



Title: President

Kathleen S. Brown, Ph.D.

Date: December 29, 2015

Foundation for Rehabilitation Psychology

*Daniel E. Rohe* President FRP

Dan Rohe, Ph.D., ABRP

Date: December 29, 2015

Shane Bush, Ph.D., ABPP



Date: 12/29/15

Effective Date: December 29, 2015



## **BPA Liaison Report**

### **Executive Summary**

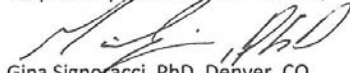
Report is unchanged since previous submitted on 6.26.15.

APA Consolidated Meetings at which the BPA Liaison attends take place two times yearly. The most recent meeting was held March 27-29, 2015 in Washington, DC. This writer was unable to attend that session of Consolidated Meetings. Dr. David Cox who also attends the BPA meetings on behalf of ABPP stood in for this writer, however, there were no meeting agenda items directly related to Division 22.

### **Future Plans**

This writer will continue to attend the APA Consolidated Meetings as the BPA Liaison and advocate for Division 22 on any agenda items, motions, or commentary that relate to Division 22 mission and efforts.

Respectfully Submitted on 1.25.16,



Gina Signoracci, PhD, Denver, CO  
Division 22 BPA Liaison

## Board of Scientific Affairs (BSA) Meeting, October 30-November 1, 2015

Here are "take home bullet points" I gleaned from the meeting. It is not a comprehensive list of the 25 or so agenda items, but the items that seemed particularly likely to have an impact on Division 22 members and/or generated considerable discussion. Of course, these are my observations: the official minutes should be referenced to ensure accuracy.

- **Expanding APA's role in promoting psychological science.** Board members discussed several programs and activities, such as the development of CPGs, the growth of training programs and institutes for psychological science, and awards programs. Also of note is that new standards for psychological testing and assessment is being developed. It was emphasized that there is a need for APA to promote the fact that "APA does science."
- **Transparency and Openness Promotion (TOP) Guidelines.** Brought to the BSA by the P&D Board, the TOP Guidelines offer journals a set of standards to promote transparency, openness, and reproducibility. The Board suggested further development prior to APA endorsement, including exploration of potential consequences and the strength of evidence that the guidelines will improve science, while at the same time, promoting the spirit of transparency. In the meantime, journals should be clear about their expectations for authors regarding transparency, openness, and reproducibility. A special issue of *American Psychologist* is forthcoming on this topic.
- **Proposed Common Rule update.** Highlights include an improved informed consent form and process, outlines rules for storage of biospecimens, recommends that multisite trials use central IRBs, recommends pre-registration of clinical trials, and creates an "excluded" category of research. The discussion highlighted that the "excluded" category, as written, may not reflect adequate consideration for potential psychological harm.
- **Reproducibility.** The recent work of the Open Science Collaboration on the need to improve reproducibility in psychology was discussed. The discussion generally supported the need to improve reproducibility and that potential changes to journal acceptance practices need to be considered. The Board will convene a smaller panel to craft a set of reflections and recommendations for the Science Directorate.
- **Pre-registration of clinical trials as a condition for submission to relevant APA journals.** Pre-registration of clinical trials was supported. Extending the pre-registration model to non-RCTs was not supported. Discussion highlighted that pre-registration does not fit well with other research approaches such as data-driven evaluations of existing datasets. It was suggested that more research was needed on the potential impact of pre-registration, such as whether it improves scientific integrity or increases risks in an unforeseen way.
- **Clinical Practice Guidelines.** The PTSD CPG will be released for comments in 2016. CPGs provides a good "talking point" on APA's dedication to scientific methods.

- **Psychological Science and Human Rights.** APA is gathering information on how to proceed with activities to promote human rights, such as adopting a definition and articulating the relationship between psychology (APA) and human rights. The interplay between “facts” and “values” as drivers of beliefs in this area was discussed, as well as the need to rely on scientific evidence to inform the discussion and actions.
- **Data sharing.** In short, “APA believes that sharing data promotes science.” There is no policy, but APA drafted a report to help organizations think about data sharing when developing policy.
- **Non-discrimination and responsibilities of science with respect to society.** The Board supported adoption of the ICSU’s Resolution on Universality of Science.

Scott D. McDonald, Ph.D.  
BSA Liaison

## **APAPO Committee for the Advancement of Professional Practice (CAPP)**

### **CAPP October 2015 Meeting - Highlights of Actions**

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CAPP Chair Dr. Monica Kurylo welcomed CAPP members, APAPO Board members, and liaisons to the CAPP October 2015 meeting. Drs. Norman Anderson (CEO of the APAPO) and Katherine Nordal (Executive Director for Professional Practice) began the meeting by providing an update on future goals and activities of the American Psychological Association Practice Organization (APAPO).

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APAPO Financial Discussion: CAPP made two significant decisions at its October meeting about the future financial status of the APAPO. After considerable discussion, CAPP recommended a reserve strategy to the APAPO Board of Directors that designates APAPO funding for membership recruitment and retention activities. The use of the designated reserves in the future will require a recommendation from CAPP and APAPO Board approval. In addition, CAPP recommended that the APAPO Board of Directors work towards the goal of approving a balanced budget in three years.

APAPO Strategic Plan: Arthur Evans, PhD, Chair of the CAPP Strategic Planning Subcommittee led a discussion on the APAPO Strategic Plan. Prior to the CAPP meeting, CAPP members, APAPO Board members, and Practice Directorate Senior Staff had an opportunity to review and prioritize current activities of the APAPO: a summary document was provided and discussed. Discussion focused on reviewing the APAPO Strategic Plan and identifying those strategic goals and APAPO activity areas that may not have been included in the document. As a result of its discussion, CAPP directed the APAPO Strategic Planning Committee to work with staff to identify those activities considered high priorities for APAPO as well as those that can be minimized or eliminated. The recommendations will then be reviewed by CAPP and then be forwarded to the APAPO BOD and staff as a means of providing additional direction in developing the 2016 budget and multi-year financial forecast for the APAPO.

APAPO Membership Recruitment and Retention: Kathleen Brown, PhD, Co-Chair of the APAPO Member Retention and Recruitment Committee, shared recent updates. In addition, Ian King, the new APA Executive Director for Membership Recruitment and Engagement provided brief remarks on the goals and initiatives of the new office. Lastly, Paul Herndon, Associate Executive Director for Communications in the Practice Directorate, shared information gained from a recent study conducted by 2B Communications that focused on gaining a better understanding of how the APAPO is perceived by members, and how individuals at different career stages and within different professional settings perceive the value of membership within the APAPO.

Updates on Initiatives Impacting Practitioners: CAPP members and liaisons discussed and considered changes impacting practitioners.

- Development of a Focus Group of Psychologists in Managed Care: During the May CAPP meeting, CAPP discussed and provided input on an interesting idea related to the development of a focus group or “think-tank,” of psychologists working in managed care positions who could provide perspective on the direction and future of health care. In turn, a focus group, or “think-tank,” may provide an opportunity to share guidance with psychologists representing managed care corporations, particularly related to independent practice. The Board of Professional Affairs (BPA) will discuss this further at their retreat meeting in late October and CAPP will be provided an update following the meeting.
- Development of a Collaborative Strategy with State Psychological, Provincial and Territorial Associations (SPTAs) to Encourage Psychologists Involvement in Medical Staffs: Currently, only 37 states allow psychologists to serve as hospital medical staff. CMS revised their requirements in 2012 to encourage hospitals to be “inclusive” of psychologists when making medical staff appointments, which was supported by the APAPO, however, most psychologists are unaware of the need to pursue

this avenue. CAPP members were asked to consider if there might be an opportunity for increased involvement with SPTAs in prioritizing parity in medical staff membership across states in the backdrop of collaborative and integrated care systems. This subject will be discussed in future meetings.

Updates on Government Relations and Legal and Regulatory Initiatives:

- Government Relations: Updates were provided related to inclusion of psychologists in the Medicare physician definition and eligibility for Medicare Behavioral Health Information Technology (BHIT) incentives. In addition, staff noted recent discussions related to payment improvement for psychologists that was a result from modifying the Medicare payment formula for services. Lastly, information was provided on recent mental health legislation introduced by Rep. Tim Murphy (R-PA) and Sen. Chris Murphy (D-CT) in Congress this term.
- Legal and Regulatory: CAPP received updates on recent collaborative efforts with state psychological associations to educate members on alternative practice models; recent efforts in collaboration and coordination with the Education Directorate to address Medicaid inconsistencies in Missouri and Washington, DC; and, advocacy approaches to insurance and parity.

APAPO Fundraising and APAPO PAC Activities: CAPP members received an update on the various fundraising initiatives of the APAPO, including recent activities at the APA Convention. In addition, CAPP members discussed their roles and responsibilities in assisting the APAPO-PAC in fundraising and political giving.

Engagement with Practice Constituencies: The October meeting was an opportunity for CAPP members and liaisons to discuss, share ideas and hear updates related to the following committees and initiatives:

- APAPO Good Governance Committee: Kathleen Brown, PhD, Co-Chair of the APAPO Good Governance Committee provided an update on recent discussions of the Good Governance Committee, including discussions related to conflict of interest policies for the APAPO. In addition, Dr. Brown provided CAPP liaisons a brief report on discussions and next steps discussed by CAPP members at its October 1<sup>st</sup> Retreat that focused on APAPO governance processes and policy recommendations. This will be a continuing topic at future CAPP meetings.
- APA RxP Designation Committee: The APA RxP Designation Committee has discussed the need for revisions to the APA Model Curriculum and Model Legislation for Prescriptive Authority, and recommended that a group be formed to revise the documents. Since CAPP does not have formal authority to make recommendations about APA budgeted items/projects, two motions were made by CAPP in principle to address the revision of the documents. The two motions will be forwarded to the Board of Educational Affairs (BEA) since CAPP has joint responsibility in overseeing the RxP Discussion Committee. The two motions are as follows:
  - Motion 1: CAPP supports, in principle, the creation of a task force that will be charged with revising the APA Model Curriculum for Prescriptive Authority and related policies.
  - Motion 2: CAPP supports, in principle, the request that the APA Finance Committee recommend to the APA Board of Directors an allocation of up to \$16,763 from APA (c3 budget) to accommodate the work of the task force.

State Leadership Conference (SLC) 2020: CAPP reviewed the recommendations in the report and after a thoughtful discussion took action on a number of recommendations that reflect changes to the title and involvement of events currently incorporated in the structure of the State Leadership Conference, including the following: a) CAPP agreed with the recommendation that SLC be renamed the Practice Leadership Conference as of 2017; b) CAPP agreed with the recommendation that the Psychologically Healthy Workplace Awards (PHWA) ceremony and reception be removed as part of the SLC activities; c) CAPP agreed with the recommendation that the current location continue to be considered and that the current length of the conference continue; d) CAPP agreed with the funding recommendations as outlined related to supporting travel costs for SPTA Presidents and President Elects; and e) CAPP agreed with the recommendations that sponsorship of the conference continue to be pursued. The recommendations as approved by CAPP will now go to the Board of Professional Affairs (BPA) as an information item and then

to the Board of Directors for final approval. If approved by the Board of Directors, the recommendations from the SLC 2020 initiative will be implemented starting in 2016 and will be completed by 2020.

Future CAPP Member Engagement at State Leadership Conference: CAPP members discussed the future attendance and funding of CAPP members at SLC. The discussion focused on the funding and roles of CAPP members at SLC. CAPP determined all CAPP members should be funded to attend SLC noting the importance of SLC in informing CAPP members of state practice issues and the role of CAPP members in supporting the practice agenda at SLC.

#### CAPP Announcement:

The election for the APA Practice Organization Committee for Advancement of Professional Practice (CAPP) was launched on July 31, 2015. The election closed Friday, September 18, 2015. The ballots have been counted and the CAPP Nominations and Election Committee has certified the election and all of the candidates have been notified of the results. The Committee for the Advancement of Professional Practice (CAPP) is pleased to announce that the following individuals have been elected to CAPP. Terms for these individuals will begin on January 1, 2016 and end on December 31, 2018.

#### **Slate 1: Media, Public Relations, and Public Education**

Traci Cipriano, PhD

#### **Slate 2: Institutional Practice, Schools, and Public Sector**

Kathleen Ashton, PhD

#### **Slate 3: State/Division Level Advocacy**

Peter Oppenheimer, PhD

## **CDIP Liaison Report**

**February 2016, Atlanta, GA**

### **Executive Summary**

We have made efforts to resolve the conflicts between CDIP events and Division events at APA. CDIP requested to hold their award presentation at the Division 22/ABRP social hour, which was approved by a vote of the Executive Committee to begin in 2016.

### **Past 6 months**

1. Nannette Stump resigned as liaison and position was filled by Jennifer Duchnick. Liaison attended APA consolidated meetings in Washington, DC, in September 2015.

2. During consolidated meetings, discussed conflict between CDIP and Division 22 events at 2015 APA convention, which resulted in poor attendance at CDIP presentation of the Distinguished Contributions to the Advancement of Disability Issues in Psychology Award. Identified goals of increasing collaboration between CDIP and Div 22. Identified potential solution of combining award presentation with existing Div 22/ABRP Social. CDIP can contribute monetarily (\$500) to offset potential costs of increased attendance at social hour. Brought discussion to Div 22 leadership, EC voted to approve event.

3. Collaborative presentation "Access to Assessment Training Experiences for Psychologists and Trainees with Disabilities" developed by CDIP members and submitted for presentation at APA 2016.

4. Call for nominations to CDIP was announced in Fall 2015. Changes in Committee membership: Carrie Pilarski rotated off as Committee Chair, Megan Carlos incoming Chair, Dana Dunn exiting committee. Two new members selected for CDIP terms starting in 2016: Treven Pickett and Karrie Shogren.

### **Future Plans**

1. CDIP will be celebrating anniversary at APA 2016 in Denver with special events.

2. The Spotlight on Disability newsletter continues to be published to make disability issues more visible with APA governance and to psychologists in general. The next issue is accepting articles with a theme of the intersection of cannabis use and disability.

3. The committee has requested to receive reports regarding accessibility of convention center and convention hotels early in order to review and make recommendations to the convention committee.

Respectfully Submitted on 1/31/16,

Jennifer Duchnick, Ph.D., ABPP

Liaison to Committee for Disability Issues in Psychology

**Psychology in the Workplace Network Liaison**

Erica K. Johnson, Ph.D.

January 2016

ACTION ITEMS – None.

DISCUSSION ITEMS – None.

INFORMATION ITEMS - The Psychology in the Workplace Network (PWN) annual business meeting was held on April 18, 2015. The meeting focused on Network development, social media and marketing, the PHW Award program, and technical guidance for state representatives with award programs in place. In addition, I emphasized the role of the ADA and Amendments in healthy workplace programs, and advocated recognition of the anniversary in program communications.

The 2016 meeting scheduled for April in Washington DC. The agenda is TBD.

Division 22 members are invited to follow the Psychologically Healthy Workplace Program on Facebook at <https://www.facebook.com/healthyworkplace>.

I am currently involved in drafting blog posts for the PWN related to psychology in the workplace and disability—both of which can be defined and discussed broadly. I welcome any interest and input from Division 22 members focused on vocational rehabilitation, disability management practices, diversity in the workplace, workplace accommodation, and workplace wellness for people with disabilities. Please contact me to discuss collaborative social media opportunities. I can be reached by email at [ericajohnsonphd@uwalumni.com](mailto:ericajohnsonphd@uwalumni.com).

Respectfully submitted,

A handwritten signature in black ink that reads "Erica K. Johnson". The signature is written in a cursive, flowing style.

The End of the Agenda Book