

May 22, 2015 • 2:00-4:00 pm MST

**Voting members in attendance:** Gitendra Uswatte, Kathleen Brown, Mary Brownsberger, Aaron Turner, Joseph Rath, Kim Gorgens, Linda Mona, Krystal Drake, Abbey Hughes, Natalie Dong, Glenn Curtiss. Eun-Jeong Lee, Nancy Merbitz, Stephanie Reid-Arndt

## **SCHEDULED AGENDA ITEMS**

- Provision of funds to support accommodation needs of EC members or liaisons with disabilities to attend EC or other key meetings. Recommended amount is \$1,000.

Drs. Mona and Wegener led discussion of importance and history of current policy (**SEE APPENDIX A**). Not intended only for travel—Funds can be used for any necessary accommodation, such as making documents more accessible or providing for personal assistant. Line item can stay on budget even if not used every year. Line item 756 “Executive Board Accommodations” still exists, so no need for new line item.

**MOTION: Allocate \$1000 to support accommodation needs of EC members or liaisons with disabilities to attend EC or other key meetings**  
Motion for approval by Dr. Turner. Motion approved unanimously.

- Allocation of funds to support setup and development of the Student Leadership Network. Recommended amount is \$1,000 to match commitment already made by FRP of \$1,000. Proposal from Student Leadership Network is attached (***SEE APPENDIX B***).

Dr. Hughes reviewed key points of SLN proposal presented at February 2015 EC meeting (EC approved funding with amount to be decided after FRP commitment was determined).

**MOTION: Allocate \$1000 to support setup and development of the Student Leadership Network.**

Motion for approval by Dr. Turner. Motion approved unanimously

- Funds to support travel of Division 22 liaison, Kate Brown, to National Pain Strategy meeting (*SEE APPENDIX C*). Recommended amount is \$800.

1 Dr. Brown led discussion of NPS meeting. The meeting provides an opportunity for the  
2 Division to influence the formation of policy, regulations, and practice guidelines for pain  
3 treatment.

4  
5 **MOTION: Allocate \$800 to support travel of Division 22 liaison, Kate Brown, to**  
6 **National Pain Strategy meeting**

7 Motion for approval by Dr. Turner. Motion approved unanimously  
8

- 9 • Drs. Curtiss and Turner led discussion about Council of Training Specialties line items:  
10 Line item 704 under Education and Training (currently \$0) and line item 662 under  
11 Travel (currently \$200).  
12

13 **MOTION: Allocate \$150 to Line Item 704 for Council of Training Specialties dues**  
14 **and \$750 to Line item 662 for Council of Training Specialties travel.**

15 Motion for approval by Dr. Turner. Motion approved unanimously.  
16

- 17 • Approval of the 2015 budget. Dr. Turner reports projected net loss for 2015 is \$2,600. Dr.  
18 Uswatte noted that budget is likely to actually record a small surplus at the end of the year  
19 because of highly successful fund raising efforts of APA 2015 program chair, Connie Sung.

20 Drs. Curtiss and Turner led discussion about EC passing deficit budget. Dr. Curtiss  
21 recalled that EC voted to require that budgets be balanced. Cash reserve is approximately 20K,  
22 but exact figure is unclear given possible outstanding requests for reimbursement. Dr. Brenner  
23 suggested that a deadline be set for submitting reimbursement requests.  
24

25 **ACTION PLAN: Put deadline for submitting reimbursement requests on agenda**  
26 **for August 2015 EC meeting.** To guide discussion, Drs. Mona and Brown will obtain  
27 and provide EC with APA policy regarding deadlines for Board/Committee member  
28 reimbursements.  
29

30 **ACTION PLAN: Use cash reserves to cover anticipated deficit (approximately**  
31 **\$2,600), using line item 4999 (Miscellaneous), under Income.**  
32

33 **MOTION: Approve 2015 budget**

34 Motion for approval by Dr. Turner. Motion approved unanimously.  
35

36 2. Promoting interchange with the Israeli Psychological Association Rehabilitation Psychology  
37 Division  
38

39 Dr. Schiro-Geist led discussion regarding the proposed US-Israel intern exchange program (SEE  
40 APPENDIX D). The IPA RP division has asked that we help coordinate brief stays by Israeli  
41 rehabilitation psychologists at our leading institutions. And they have welcomed us to send  
42 professionals or students there.  
43

- 44 • Little cost beyond travel expense  
45 • Important to put accommodations for interns with disabilities in forefront of discussion.  
46 • Plan for visit to Israel is well-developed, need to focus on plan for hosting in US

- To reduce expenses, limit US visit to one geographic region: Northeast, Midwest, etc.
- Dr. Schiro-Geist and International Committee will work with Education and Training Committee to narrow down list of candidate regions with best training opportunities
- 

**ACTION PLAN: Dr. Schiro-Geist and International Committee will prepare a proposal for hosting visit by Israeli trainees to be discussed at August 2015 EC meeting.**

3. Existing Renaming Division Task Force merged with the Strategic Planning Task Force formed at the February 2015 EC meeting.

**ACTION PLAN: Conference call for merged TF scheduled for May 26.**

4. Craig H. Nielsen Foundation grant to increase human capital in the area of SCI

Dr. Uswatte led discussion of opportunity for the Division to apply for a Craig H. Nielsen Foundation grant intended to increase the number of individuals with interest/expertise in psychosocial issues related to SCI. He is working on building a task force to pursue this opportunity. Discussion of what level to apply the training: Undergraduates looking for summer experiences? Focus on SCI Model Systems sites? The 6 accredited RP post-doctoral training sites?

**ACTION PLAN: Dr. Uswatte will continue to consult with Bill Stiers, Education Committee Chair, and Dan Rohe, Chair of FRP Board, to develop a plan to submit proposal.**

5. Discussion of recent SCN/ASHA cognitive rehabilitation survey posted on the listserv. Bill Stiers noticed that guidelines posted on ASHA website read, "When cognitive, communication, emotional, and psychosocial domains are affected, the team should include at least a clinical neuropsychologist and speech-language pathologist," with no mention of rehabilitation psychologists.

**ACTION PLAN: Dr. Uswatte will ask Gina Signoracci, new Chair of Practice Committee, to follow up and report back to EC.**

Teleconference ended at 4:10 PM

Minutes taken by Joseph Rath, Division 22 Secretary

**APPENDICES**

- 1
- 2
- 3
- 4 Appendix A: Division 22 Personal Assistance Services Travel Guidelines
- 5
- 6 Appendix B: Student Leadership Network Funding Proposal
- 7
- 8 Appendix C: National Pain Strategy Collaborators Meeting info.
- 9
- 10 Appendix D: The US-Israel rehab psych intern exchange program: A proposal for the visit in Israel

## **DRAFT (August, 2002)**

### **Division 22 Personal Assistance Services Travel Guidelines for Executive Board Members**

The following policy specifies Division 22's guidelines for approving funding for Personal Assistance Services (PAS) for Executive Board members. For the purposes of this policy, PAS is defined as an individual assisting someone with a disability to perform tasks aimed at maintaining well-being, personal appearance, comfort, safety, and interaction with the community. Division 22 supports PAS to insure inclusion of Division members with disabilities at board meetings and maintains that funding accommodations that require the services of another individual may be necessary to facilitate full participation.

**PAS Required of Executive Board members During Travel to Division 22 Required Meetings:** Members requiring the use of PAS during travel to each of the annual required Board Meetings must submit a request for these services to the president. All travel expenses of the personal assistant (PA) will be funded including airfare or automobile mileage, ground transportation, and meals. Members who must pay for PAS specific to their travel to meetings will be reimbursed. The member should make the most economical arrangement appropriate and bill the Division for expenses that he or she would not have otherwise incurred. Sign Language Interpreter services will be funded per amount necessary of the service agency requirements. (This may differ depending upon locality). Original receipts will be necessary for travel reimbursement. An invoice for PAS will also be required.

**PAS During Meetings and Conferences:** Division 22 will request that members requiring PAS during meetings identify needs as soon as possible prior to the meeting date. If a member is traveling with a PA, the hired individual is expected to assist the member with both personal and work specific tasks during meeting-related activities. For example, assistance with personal care as well as work specific tasks such as turning pages of printed documents or reading print materials will be provided by the hired PA. Members are in control of who they hire as their PA for Division 22 meetings; including, but not limited to, employees, family members, friends, or colleagues. Hiring a PA in the local area where the meeting is occurring may be an option for individuals needing more limited assistance. The Division, along with APA's staff, will assist the member as much as possible with locating local agencies, PAs, readers, and interpreters but it is the member's responsibility to secure final arrangements.

# **Ψ DIVISION OF REHABILITATION PSYCHOLOGY**

## **Division 22/American Psychological Association**

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February 27, 2015

Daniel E. Rohe, PhD, ABPP

President

Foundation for Rehabilitation Psychology

Dear Dr. Rohe:

We are writing to ask the Foundation for Rehabilitation Psychology (FRP) to consider partnering with Division 22 to fund our Student Leadership Network with the aims of promoting student engagement in the Division, development of student leaders, and ultimately transition from student to regular membership in the Division.

### **Student Leadership Network (SLN) Program Summary**

The Division 22 Student Leadership Network (SLN) was established in 2014 to: (1) increase awareness among graduate and undergraduate psychology students about the field of rehabilitation psychology and issues related to individuals with disability and chronic illnesses; (2) promote student membership in Division 22 and active student participation in Division 22 professional activities (e.g., conferences, workshops, etc.); and (3) develop a network of Campus Chapters at graduate and undergraduate institutions to promote the mission and objectives of Division 22. These goals support an overarching strategic initiative to enhance the visibility of Division 22 and attract promising young professionals who will be the future of this Division.

### **SLN Structure**

The SLN Network currently consists of a central SLN Committee, composed of five members (the Division 22 Student Representative, the past Division 22 Student Representative, one appointed Division 22 member, and two appointed Division 22 student members), and a network of Campus Chapters, chaired by students and faculty sponsors at institutions across the nation. The SLN network currently boasts eight active Campus Chapters. The SLN Committee works with local Campus Chapters to host seminars, workshops, and other community events to promote topics related to Rehabilitation Psychology, particularly foundational principles of Rehabilitation Psychology. The SLN Committee also works closely with the Division 22 Communications Committee to enhance visibility of these events and opportunities through listserv, website, and social media communication modalities.

### **Present Proposal: Request for SLN Resources**

Increasing membership and involvement among trainees in the SLN has important implications for the future membership and leadership of Division 22. The SLN Committee is now seeking funds from Division 22 and FRP to continue to grow and support this program.

### **Proposed Annual Budget and Justification**

To meet the goals put forth in this proposal and those further detailed in the SLN Handbook, the SLN Committee is requesting annual support in the sum of \$2000 (\$1000 from the Foundation for Rehabilitation Psychology, \$1000 from Division 22). To demonstrate responsible planning and management of these funds, the SLN Committee proposes the following budget justification:

- \$1200 (@ \$100 per Campus Chapter) to support activities at newly established Campus Chapters. There are currently eight (8) new Campus Chapters, with an anticipated growth of at least four (4) additional chapters this fiscal year. We propose that up to 12 chapters receive \$100 each to support educational events with social components focused on rehabilitation psychology at their local institutions. Topics could include foundational principles of rehabilitation psychology, research focused on individuals with disabilities and chronic illnesses, training opportunities in rehabilitation psychology at the graduate, internship, and postdoctoral levels, etc. Topics would require approval by the SLN Committee and must fit any additional requirements set forth by the Division 22 Executive Committee and FRP Board of Directors. Funds would help support equipment rental (e.g. A/V), refreshments, and supplies for community outreach (e.g., posters, advertisements). When possible, all visual and auditory material will be recorded and posted to the SLN content area of the Division 22 website.
- \$300 to support SLN meetings and educational events at the annual Rehabilitation Psychology conference and the annual APA Convention. The SLN Committee will coordinate with the Conference Planning Committees for these events.
- \$500 to be used at the discretion of the SLN Committee to facilitate broader SLN program projects and educational events. Specifically, the SLN Committee will work with division leaders to host a teleconference or webinar up to twice per year. The SLN Committee aims to host its first webinar in spring 2015, with a focus on introducing students to core principles of rehabilitation psychology and discussing opportunities for training in this specialization area. The webinars/teleconferences will promote communication between Campus Chapters and serve as a networking tool for Campus Chapters. When possible, all visual and auditory material will be recorded and posted to the SLN content area of the Division 22 website.

### **Assessing Progress**

The primary quantitative outcomes associated with the proposed initiative will be student membership in SLN Campus Chapters, student membership in Division 22, and student attendance at annual conferences. Secondary outcomes will be periodic surveys to assess satisfaction among SLN Campus Chapter members. Program outcomes will be communicated in an annual report to the Division 22 Executive Committee and FRP Board of Directors.

### **Future Implications**

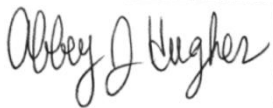
Enhancing training and education remains a core strategic initiative within Division 22. In addition to enhancing student membership, the proposed SLN activities prioritize training and education in rehabilitation psychology. Attracting students early in their educational career, both at the undergraduate and graduate levels, is critical to the growth of this program and of the Division as a whole and, ultimately, of FRP. The investments from Division 22 and FRP will support the sustainability and future growth of the SLN Program.

### **Period of Funding**

Our request is for this calendar year only. If effective stewardship of the funds is demonstrated, the SLN and Division will return next year with a second request, perhaps for a longer period, that is informed by the experience of this first year.

We end by expressing our gratitude for the FRP's generous support of Division 22 students to date. Thank you for considering our request.

Respectfully,



Abbey Hughes, PhD  
Student Representative to the Executive Committee



Gitendra Uswatte, PhD  
President



## APPENDIX C

**From:** [Gitendra Uswatte](#)  
**To:** [Gitendra Uswatte](#)  
**Subject:** FW: National Pain Strategy Collaborators Meeting - June 28-30,2015 in DC - Please Join Us  
**Date:** Wednesday, May 20, 2015 3:12:35 PM

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-----Original Message-----

From: Tim Elliott [<mailto:timothyrelliott@TAMU.EDU>]  
Sent: Tuesday, April 14, 2015 10:47 AM  
Subject: FW: National Pain Strategy Collaborators Meeting - June 28-30,2015 in DC - Please Join Us

Colleagues:

Please see below. This is a group that was initially commissioned to develop a national public health agenda (among other things) to address issues of pain at every level of health care provision and management.

If you see the agenda you'll find a few health psychologists involved. I've tried to keep up with their initiatives and I think it would be good to have a Div 22 presence at their meeting this summer.....

te

Timothy R. Elliott, Ph.D., ABPP

Editor in Chief, Journal of Clinical Psychology  
<http://onlinelibrary.wiley.com/journal/10.1002/%28ISSN%291097-4679>

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We wanted to reach out to you today and make sure you know the draft National Pain Strategy<<http://iprcc.nih.gov/docs/DraftHHSNationalPainStrategy.pdf>> (NPS) is now published and available for public comment. Comments on the draft NPS must be received no later than 5 p.m. EST on May 20, 2015. I have written a blog about my initial thoughts about the report<<http://practicalbioethics.blogspot.com/2015/04/do-your-little-bit-of-good-national.html>> and my hope there will be a robust response to the draft.

I also want to write again and personally invite you to the national meeting PAINS is hosting June 29-30 in DC to bring together persons like yourself, as well as leaders in federal agencies and others, to dialogue about the

opportunities and challenges to implementing the Strategy, and promote collaboration to advance it.

I was on a phone call last week with HHS Assistant Secretary for Health Anand Parekh and others in which he acknowledged that it will take private-public partnerships to move the objectives of the NPS forward and HHS is very interested in hearing our ideas about how that can be done. I think the timing of our June meeting is ideal as HHS will be in the process of making final additions/revisions to the NPS and our meeting will hopefully provide an interactive forum for thoughtful discussion that can shape the final objectives, as well as the implementation.

Download the

Agenda<<http://www.painsproject.org/wp/wp-content/uploads/2015/01/2015-NPS-Collaborators-Mtg-Agenda.pdf>>

Register for the

Meeting<<http://www.painsproject.org/national-pain-strategy-collaborators-meeting/>>

PAINS has reserved a block of rooms at the Crystal City Marriott at Reagan National Airport (our meeting location) for a discounted rate of \$199.00 +13% tax per night. Upon completion of registration, you will be +directed to a dedicated webpage to complete your reservation. If you have any questions about the meeting don't hesitate to contact me or PAINS' Deputy Director Ann Corley<<mailto:acorley@painsproject.org>>, who is coordinating the meeting.

Cordially,

Myra J. Christopher, PAINS Director

Kathleen M. Foley Chair in Pain and Palliative Care Center for Practical Bioethics

[mchristopher@practicalbioethics.org](mailto:mchristopher@practicalbioethics.org)<<mailto:mchristopher@practicalbioethics.org>>

## **The US – Israel rehab psych intern exchange program:**

### **A proposal for the visit in Israel (as of May 2015)**

#### **Aim of project:**

- To extend the knowledge base of interns in rehabilitation psychology.
- To provide an international perspective for the study and practice of rehabilitation psychology around the world.
- To explore opportunities for research and clinical collaboration.

#### **Target population:**

- Two to four interns in rehabilitation psychology from the states (if you have concerns about that number do share it with us).

#### **Project's general info:**

- Timeframe: The visit is possible from November until June
- Length of stay: Two weeks (ten working days)
- Boarding: Homes of senior faculty
- Travel assistance: Local interns will aid in the commute from one location to the next.
- Location: Central, northern and southern parts of Israel – rehabilitation centers and universities.
- Visit will include cultural aspects including historical and national sites.

#### **Costs and finances:**

- Currently we are still raising money for the trip of the Israeli interns to the US. If in the future, Israeli funding will be available for supporting the visit of the US interns, we will be happy to collaborate.
- In order to minimize expenses, the visiting interns will be accommodated at the houses of senior faculty. In addition, whenever possible Israeli interns will aid in the commute between the various facilities visited.
- The visiting interns will incur various expenses: Local sightseeing, personal expenses and the cost of some of the commuting, in addition to airfare. A rough estimate is approximately 50-100 USD per person per day (not including airfare).

#### **Professional program of the visit:**

- The visit will include both hospital and community based rehabilitation centers as well as universities and academic colleges.

#### **The following institutes will be participating in the program:**

##### **Rehabilitation hospitals and medical centers:**

- [Ichilov Hospital, Tel Aviv Sourasky Medical Center](#)
- [Tel Hashomer hospital complex](#) (near Tel Aviv)
- [Loewenstein Hospital Rehabilitation Center](#) (near Tel Aviv)
- [Asaf Harofeh Medical Center](#) (near Tel Aviv)
- [Rambam Health Care Campus](#) (near Haifa, northern Israel)
- [Soroka University Medical Center](#) (Beer Sheva, southern Israel)

- [Reuth Rehabilitation Medical Center](#) (near Tel Aviv)

**Community based rehabilitation institutes:**

- The psychological unit for rehabilitation (Tel Aviv and Jerusalem)
- [The national institute for brain injury rehabilitation](#) (Tel Aviv)

**Academic colleges and universities:**

- [Hebrew University – rehabilitation neuropsychology program](#) (Jerusalem)
- [Tel Aviv academic college - rehabilitation neuropsychology program](#)
- [Bar Ilan University – Clinical rehabilitation program](#) (near Tel Aviv)

**Lectures for American interns visiting Israel will include the following subjects (partial list):**

- Neuro rehabilitation (SCI + TBI + degenerative conditions)
- Orthopedic rehabilitation
- Oncological Rehabilitation
- Neuropsychiatry
- Sexual rehabilitation (in SCI + TBI + congenital disabilities)
- Pediatric and Geriatric Rehabilitation
- Psychiatric and vocational rehabilitation
- Psychotherapy, philosophy and theory of practice (university visits)
- Special interest visits (movement disorders, hyperbaric neuro-rehabilitation, pain clinics, eating disorders, memory clinics and others)

A more detailed list of subjects and lecturers will be available upon receiving a specific date for the proposed trip. The visit to each institute will focus on a unique subject of interest. Interns will receive frontal lectures, seminars, staff meetings, workshops and staff visits. Both formal and informal sessions will be available including discussions with graduate students and local interns.

Senior staff and faculty as well as other interns and professionals from related fields of practice (Nurses, Psychiatrists, and Physical Therapists etc.) will conduct the lectures and workshops.

**Preliminary plan of visit in Israel (Sundays are working days in Israel):**

**Week 1**

| Sunday   | Monday   | Tuesday   | Wednesday   | Thursday  | Friday                     | Saturday                   |
|--|--|---|---|---|----------------------------|----------------------------|
| Welcoming at Israel's psych association headquarters in Tel Aviv                   | Tel Hashomer Rehabilitation Center: orthopedic rehab | Bar Ilan University: Lectures in rehab psychology             | Reuth Rehab Medical Center (Tel Aviv): Pain rehab, Sexual rehab, History of rehabilitation, Eating disorders rehab, sexuality and | Loewenstein Hospital Rehabilitation Center (near Tel Aviv): SCI rehab, Vocational rehab, Driving rehab, Neuropsych evaluation | Free for personal planning | Free for personal planning |
| The psychological unit for rehabilitation: Case study in TBI community rehab lunch | Tel Hashomer Rehabilitation Center: pediatric rehab  | Meeting with grad students and staff about career development |   |   |                            |                            |

|   |                                    |              |                        |   |  |  |
|---|------------------------------------|--------------|------------------------|---|--|--|
|   |                                    |              | disability counseling. |   |  |  |
| Free evening in Tel Aviv with local hosts | Tour in old Jaffa with local host. | Free evening | Free evening           | Free evening in Tel Aviv with local hosts |  |  |

## Week 2

| Sunday  | Monday   | Tuesday  | Wednesday  | Thursday   | Friday                     | Saturday                   |
|---|--|--|--|--|----------------------------|----------------------------|
| Ichilov Hospital, Tel Aviv Sourasky Medical Center: Special cases in rehab. | Soroka University Medical Center (Beer Sheva by train): Neuropsychiatry, PTSD, Psychotherapy in rehab. | Rambam Health Care Campus (Haifa by train): Neurocog assessment. | Hebrew University – rehabilitation neuropsychology program. Session with students and faculty. | Tel Aviv academic college - rehabilitation neuropsychology program. Session with students and faculty. | Free for personal planning | Free for personal planning |
| Free evening  | Tour Beer Sheva with local hosts.  | Tour Haifa with local hosts.                                     | Tour Jerusalem with local hosts.   | Farewell party with Israeli rehab psych org team and visit summary.                                    |                            |                            |

\*Changes to the program may be made, depending on the final date and length of stay.

### Contacts in Israel:

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